

DRAFT

Los Altos Hills County Fire District

Minutes of July 26, 2011 Special Meeting

President Bergman called the meeting to order at 7:00 p.m.

- 1) **Roll Call:** Present: Commissioners Johnson, Stutz, Fank, Bergman, Halliday, Price & Couperus

Absent: None

Also Present: Chief Ken Kehmna, Moe Kumre Weed Abatement Coordinator, Kendal Pearson Battalion Chief, Consultant Stu Farwell, District Clerk Jeanne Evilsizer

- 2) **Public Comment:** There was no public comment.

3) **A Resolution of the Board of the Los Altos Hills County Fire District Adopting Weed and Brush Abatement Report and Ordering Cost of Abatement to be a Special Assessment on the Respective Properties:** Resolution 11-9. A motion was made by Fank to approve the resolution of the Board of the Los Altos Hills County Fire District adopting weed and brush abatement report and ordering cost of abatement to be a special assessment on the respective properties; Johnson seconded the motion with all Commissioners in favor.

4) **Discussion of Deadline Date for Weed Abatement:** Moe Kumre stated a new letter will be sent out to the District residents 30 days before the deadline for weed abatement. He emphasized a phone call from the property owner can help avoid a failed inspection fee. He acknowledged that weather is a big factor but also there is a time limitation; August 10 is the deadline for the names on the list to go on the tax rolls. Bergman and Halliday thanked Moe for his presentation and for doing the best job possible with the weed abatement program notifications. Bergman will send a letter to the resident concerned about the deadline date.

5) **Chief's Reports:**

- a) Monthly Report for June, 2011: The Chief reviewed the report for June, 2011.
 - b. Monthly ESC Report for June, 2011: A PEP class was taught to nine Los Altos Hills Youth Commissioners and was very well received. Price added that a training class at the ARK by Sanders was excellent and many CERT members attended.
 - c. Rural Metro Update: Kendall Pearson mentioned the transition with Rural Metro at El Monte Station is going smoothly.
- The Chief added that there had been a good response to the bridge survey with more work to be accomplished.

6) Consultant Reports:

- a. Projects Update: Farwell reviewed the six points on the July 11, 2011 projects update summary.
- b. Purchase of New Generator for California Water Service Company Upper Olive Tree Lane area. Farwell showed a map of the area that would benefit from a new generator; Olive Tree Lane and Blandor Way abutting the Open Space District lands. Johnson made a motion to authorize spending up to \$250,000 for a new generator for the California Water Service Company upper Olive Tree Lane area; Fank seconded the motion with all Commissioners in favor.

7) Renewal of Audit Contract with Vargas and Company Through June 30, 2015.

A motion was made by Stutz and seconded by Halliday to approve the contract dated July 8, 2011 for auditing services with Vargas and Company through June 30, 2015; all Commissioners in favor.

8) Consent Calendar: a. Minutes of June 21, 2011; b. Period Report 12, June 2011
Price made a motion to approve the consent calendar items a. and b. as submitted; Halliday seconded the motion with all Commissioners in favor.

9) Proposed July, 2011 Expense. The Clerk added six items of expense and stated the new total July, 2011 proposed expense was \$1,130,930.94. Fank made a motion to approve the Proposed July, 2011 expense as amended; Stutz seconded the motion with all Commissioners in favor.

10) Board Member Reports:

- a. Auditor Meeting August 15, 2011 to be held at the El Monte Station.
- b. Discussion of Grand Jury Report and Possible Required Response: Bergman summarized a letter sent by the Town to Judge Loftus. He stated he would send a letter to Judge Loftus also and, if the District was asked to respond to the Grand Jury inquiry he was prepared to do so. He reviewed the questions and responses with a general consensus by the Commissioners.
- c. Newsletter Deadline July 31, 2011. The deadline date for the newsletter has changed. The new editor is Glen Reed and articles are to be given to the Recreation Coordinator.
- d. Preview of LAHCFD Brochure by Price and Couperus: Price asked each Commissioner for their opinion regarding the draft brochure. Suggestions included: more District branding with the programs/services the District provides; show photographs of before and after for various programs in the District; pictures with data; services offered that are unique to our District.
- e) August Meeting Cancellation: Johnson made a motion to cancel the August 16, 2011 meeting; Fank seconded the motion with all Commissioners in favor.

11) Adjournment: Fank made a motion to adjourn at 8:45 p.m.; Price seconded the motion with all Commissioners in favor.

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The next meeting will be September 20, 2011.

Respectfully submitted,

Jeanne Evilsizer
District Clerk
Los Altos Hills County Fire District