

# Los Altos Hills County Fire District

## Minutes of October 18, 2011

President Bergman called the meeting to order at 7:00 p.m.

1) **Roll Call:** Present: Commissioners Johnson, Stutz, Fank, Bergman, Couperus, Halliday

Absent: Commissioner Price

Also Present: Chief Ken Kehmna, Battalion Chief Daron Piscicotta, Fire Captain Jason Falarski, Fire Marshal Dirk Mattern, Consultant Stu Farwell, District Clerk Jeanne Evilsizer

2) **Public Comment:** There was no public comment.

3) **Approval of Audit for FY2010/11.** Motion was made by Johnson and seconded by Stutz to approve the 2010/11 audit as submitted; all Commissioners in favor.

4) **A Resolution of the Board of Directors of the Los Altos Hills County Fire District Establishing the Appropriations Limit for the District for Fiscal Year 2011/12 in Accordance with Article XIII B of the California Constitution and Government Code Section 7910 and Establishing Period for Contesting Such Limits:** Resolution 11-11. A motion was made by Halliday and seconded by Fank to approve the resolution of the Board of Directors establishing the appropriations limit for the District for fiscal year 2011-12 in accordance with Article XIII B of the California Constitution and Government Code Section 7910 and establishing period for contesting such limits; all Commissioners in favor.

5) **Chief's Reports:**

- a) Monthly Report for August, 2011: The Chief reported on the structure fire on Anacapa and said the cause had not been determined at this time.
- b. Monthly ESC Report for September, 2011: Bergman commented that the tour of the ARK/Trailer after the September meeting was impressive.
- c. E-314 Activity. Captain Jason discussed patrolling in the E-314 vehicle throughout the District.

6) **Consultant Reports:**

- a. Projects Update: Farwell reviewed the projects update report dated October 5, 2011.

7) **Purchase of New Vests for CERT Members, CERT Binders and Miscellaneous Emergency Supplies.** Bergman showed the Commissioners the new CERT vests. Johnson made a motion to approve the purchase of the CERT vests, binders and

miscellaneous emergency supplies not to exceed \$6,500; Couperus seconded the motion with all Commissioners in favor.

**8) Consent Calendar:** a. Minutes of September 20, 2011 b. Period 3 Report, September 2011. Fank made a motion to approve the September 20, 2011 minutes and the Period 3 Report, September 2011; Stutz seconded the motion with all in favor except Commissioner Halliday who abstained.

**9) Proposed October, 2011 Expense.** The Clerk added eight additional items of expense those items being: ESC Supplies \$509.66; CERT/CPR Classes \$1,069.43; Fire Season Patrol \$53,850.06; Vargas & Company \$650; AID Mailing \$571.49; Jorgenson, Siegel, McClure & Flegel \$1,162.50; Petty Cash \$467.81; AID Mailing \$674.88. New total October expense: \$659,891.70. There was an additional deposit of \$7,203.46 from Purissima Hills County Water Co. Fank moved approval of the amended proposed October, 2011 expenses; Halliday seconded the motion with all Commissioners in favor.

**10) Board Member Reports:** a.) Commissioner Vacancy January 1, 2012. Johnson stated he was interested in being reappointed. He had submitted a letter to the Board of Supervisors. A notice would be put in the Town Crier and a copy of the notice given to the Los Altos Hills City Council. Letters of interest would be requested for discussion at the November 15, 2011 meeting. b. Bridge Discussion: Couperus discussed meeting with a resident about a private bridge. Fire Marshal Dirk Mattern passed out a bridge survey letter and photos of six bridges in the District. Also he handed out a letter from a civil engineer certifying the load limit for a particular bridge. He stated they are asking people to get their bridges certified and to post the load limit information on the bridge. c. Ipad Input: To be discussed at a later date. d. Sharing of Emergency Preparedness Person with the Town of Los Altos Hills: Bergman gave a brief overview of sharing an emergency preparedness person 40/60 with the Town of Los Altos Hills. He said a job description was being completed and would be forwarded to the Commissioners. This item is to be placed on the November 15, 2011 agenda. Couperus said the District brochure is under construction and had a sample to show.

**11) Adjournment:** At 7:55 p.m. a motion was made by Fank to adjourn with all Commissioners in favor. The next meeting will be November 15, 2011.

A tour of the El Monte Station and a look at the new Extractor washing machine occurred immediately after the meeting.

Prepared by:

Jeanne Evilsizer  
District Clerk  
Los Altos Hills County Fire District

approved 11/15/11

