

Los Altos Hills County Fire District **Approved 5/17/11**

Minutes of April 19, 2011

President Bergman called the meeting to order at 7:00 p.m.

1) Roll Call: Present: Commissioner Johnson, Price, Stutz, Fank, Couperus, Bergman

Absent: Commissioner Halliday

Also Present: Chief Ken Waldvogel, Battalion Chief Ron Vega, Fire Consultant Stu Farwell, District Clerk Jeanne Evilsizer

2) Public Comment: Joubin Pakpour of Pakpour Consulting Group, Inc. was present. He expressed he had enjoyed working for the Fire District for close to 10 years and appreciated the work. Couperus mentioned how helpful the colored pictures were of the various underground projects. Bergman thanked him for coming to the meeting.

3) Chief's Reports: a. Monthly Reports for February and March, 2011. The Chief mentioned a small vehicle fire in February, 2011. b. Monthly ESC Report for February, 2011. A CERT training class was occurring tonight at Town Hall. c. Rural Metro Update: A photo of the new ambulance vehicles was shared. d. Recruitment for Fire Chief: March 25, 2011 was the closing date for applicants. Five people have applied and three are moving into the May interview process. Commissioner Price has been asked to be a part of the interview panel. e. Engine 16 (Loyola Station) Bridge Incident. The bridge was built in the 1960's and had been upgraded ten years ago; a wooden bridge with dry rot. Fire truck responded to a medical call at 2:30 a.m.; the bridge collapsed and the fire truck was stuck on the bridge. No one was hurt in the incident.

A copy of the Fire Department Santa Clara County Customer Service overview and 2010 Annual Report was passed to each Commissioner.

4) Consultant Reports: a) Projects Update: Farwell reviewed the six items on the projects sheet dated April 8, 2011. He was asked how many eucalyptus trees had been removed; he will provide this information at the May meeting.

5) Brochure Highlighting Our District Programs for Residents: Price said she would like to work with Couperus and come up with a draft to present at the July meeting. She wanted it to include the District's mission statement, be published on good quality paper and be mailed to every District resident. Price made a motion to allow up to \$5,000 to be spent on this brochure; Johnson seconded the motion with all Commissioners in favor.

6) Policy on Posting of Agenda Items and Minutes on Website: A motion was made by Johnson to post the monthly agendas and some supporting documentation on the website (Clerk's discretion observed) but no items containing signatures, personnel issues

or financial matters; Fank seconded the motion with all Commissioners in favor. It was further added that *approved* minutes would be put on the website as well.

7) Consent Calendar: a. Minutes of March 15, 2011. Johnson made a motion to remove the word “dinner” from item 13 a. of the March 15, 2011 minutes and approved item b. Period Report 9, March, 2011; Stutz seconded the motion with all Commissioners in favor.

8) Proposed April, 2011 Expense. The Clerk added five items of expense and stated the new total April, 2011 proposed expense was \$763,529.36. Price made a motion to approve the Proposed April, 2011 expense as amended; Fank seconded the motion with all Commissioners in favor.

9) Board Member Reports. a) Letters of Appreciation of District’s Eucalyptus Program. Two letters of appreciation had been submitted and acknowledged by the Commissioners. b) Contract Review: Bergman brought up a few points of interest from the agreement between the District and Santa Clara County/Central Fire Protection District. Price mentioned she attended a Mid-Peninsula Open Space District event and took away some good ideas which the District could implement for an event in the fall.

Price and Couperus said they would be out of town for the May 17, 2011 meeting.

10) Adjournment: Fank made a motion with all Commissioners in favor to adjourn the meeting at 7:55 p.m.

Respectfully submitted,

Jeanne Evilsizer
District Clerk