

Los Altos Hills County Fire District **AMENDED**
Approved 4/19/11
Minutes of March 15, 2011

Vice-President Johnson called the meeting to order at 7:00 p.m.

1) Roll Call: Present: Commissioner Couperus, Stutz, Fank, Johnson, Price
Halliday, Commissioner Bergman (arrived at 7:04 p.m.)

Also Present: Chief Ken Waldvogel, Emergency Services Coordinator
Mike Sanders, Fire Consultant Stu Farwell, District Clerk Jeanne Evilsizer

2) Public Comment: There was no public comment.

Vice-President Johnson made a motion to rearrange the order of the agenda asking that item 6) and 5) be heard after item 3) Chief's Reports. Price seconded the motion with all Commissioners in favor.

3) Chief's Reports: a. Monthly Report for January, 2011. No significant events to report.
b. Monthly ESC Report for February, 2011. Sanders discussed his PEP classes as well as the CERT drill held on January 29, 2011. c) Rural Metro Update: Working through the logistics of the transition; July 1, 2011 is the start date for 55 transport units.
d) Recruitment for Fire Chief: March 25, 2011 is the closing date for applicants. There are six internal applicants at this time.

6) Eucalyptus Tree Removal Program Presentation by Carl Cahill: Bergman gave a brief reminder of the Eucalyptus Risk Mitigation Program. Carl Cahill, City Manager, Los Altos Hills, passed around photos of the new flailer mower that the Town purchased to aid in the removal of weeds/brush along the roadside. He showed photos of eucalyptus trees that had fallen within the past six months. He is suggesting removing trees that have a high risk score and present a risk to the public. He mentioned that County, unincorporated areas of the District must first obtain a tree removal permit from the Santa Clara County Planning Department. He discussed the three page handout entitled Eucalyptus Risk Mitigation Program. Councilman Radford suggested focusing on dangerous, hazardous trees. Farwell suggested tackling the hazardous trees first, focusing on one zone at a time. Johnson made a motion to add eucalyptus tree removal as an option to our existing eucalyptus tree mitigation program; Stutz seconded the motion with all Commissioners in favor.

5) Awnings for ARK Facility Presented by Mike Sanders: Sander discussed the CERT program, its' supervisors and reviewed the CERT map on the wall. Sanders mentioned two bids he had received for awnings for the ARK facility. A motion was made by Price to approve having an awning made for the ARK facility; amending the motion not to exceed \$7,000 in cost for the awning. The amended motion was seconded by Fank with all Commissioners in favor.

Bergman confirmed any purchases exceeding \$500 for the Emergency Services Coordinator's programs would be brought to the District Board for approval.

4) Consultant Reports: Farwell discussed his projects summary dated March 1, 2011. He mentioned that 913 dead pine trees had been removed and 2,397 eucalyptus trees had been pruned or removed.

7) A Resolution of the Board of Commissioners of the Los Altos Hills County Fire District for Award of Contract Regarding Fire Hydrant Replacement Project Phase II. Resolution 11-3. A motion was made by Commissioner Johnson to approve the award of the contract regarding fire hydrant replacement project Phase II to the lowest responsible bidder, Stoloski & Gonzalez, Inc. Stutz seconded the motion with all Commissioners in favor.

8) Resolution of the Los Altos Hills County Fire District Approving and Authorizing Execution of Amendment No. 3 to the Consulting Agreement Between the Los Altos Hills County Fire District and Jeanne Evilsizer. Resolution 11-4. Fank made a motion to approve the execution of Amendment No.3 to the consulting agreement between the Los Altos Hills County Fire District and Jeanne Evilsizer; Price seconded the motion with all Commissioners in favor.

9) Resolution of the Los Altos Hills County Fire District Approving and Authorizing Execution of Amendment No. 3 to the Consulting Agreement Between the Los Altos Hills County Fire District and Stu Farwell. Johnson made a motion to approve the execution of Amendment No. 3 to the consulting agreement between the Los Altos Hills County Fire District and Stu Farwell; Stutz seconded the motion with all Commissioners in favor.

10) Vote on Amount of Tax override for 2011/12. Stutz made a motion not to implement the tax override amount in 2011/12; Fank seconded the motion with all Commissioners in favor.

11) Consent Calendar. a. Minutes of February 15, 2011 b. Period Report 8, February, 2011. Price made a motion to approve the Consent Calendar as submitted; Couperus seconded the motion with all Commissioners in favor.

12) Proposed March, 2011 Expense: Fank made a motion to approve the amended proposed March, 2011 dated "amended 3/13/11" expenses; Price seconded the motion with all in favor.

13) Board Member Reports. a) Local Officials Event Sub Committee Meeting Update: It was decided to postpone the planning for the local officials event.
b) eDisclosure Form 700 Filing Completion by March 15, 2011. Completed forms were turned into the District Clerk.

- c) Carbon Monoxide Detectors Discussion: It was concluded that the disbursement of carbon monoxide detectors would be too hard to manage.
- d) Status of agendas and Minutes on Website: The agendas are online now. In April an item will be placed on the agenda for establishing a policy of placing meeting information on the website.
- e) Summary of District Clerk's Conference of March 3 & 4, 2011. The Clerk gave a brief summary of the items discussed at the conference and showed the certificate she had received. A brief discussion of a new format for minutes was discussed. Bergman suggested action only minutes. Price made a motion to begin providing action only minutes; Fank seconded the motion with all Commissioners in favor.

14) Adjournment: Halliday made a motion to adjourn the meeting at 8:55 p.m. Fank seconded the motion with all Commissioners in favor. The next meeting is April 19, 2011.

Respectfully submitted,

Jeanne Evilsizer
District Clerk