

## Los Altos Hills County Fire District

### Minutes of November 15, 2011

President Bergman called the meeting to order at 7:00 p.m.

1) **Roll Call:** Present: Commissioners Johnson, Stutz, Fank, Bergman, Couperus, Price

Absent: Commissioner Halliday

Also Present: Chief Ken Kehmna, Battalion Chief Kendall Pearson, Consultant Stu Farwell, District Clerk Jeanne Evilsizer

2) **Public Comment:** There was no public comment.

3) **Resolution of the Board of the Los Altos Hills County Fire District Declaring Weeds or Brush Growing and/or Rubbish on Certain Described Properties to be a Public Nuisance.** Resolution 11-12 A motion was made by Fank and seconded by Johnson to approve the Resolution of the Board of the Los Altos Hills County Fire District declaring weeds or brush growing and/or rubbish on certain described properties to be a public nuisance; all Commissioners in favor.

4) **Request for Approval of Supplies – Emergency Services Coordinator:** The agenda was amended by Board consensus to add an additional expenditure for an electrical quote to install double duplex outlets in the emergency cargo container at the El Monte Station. A motion was made by Price to approve the survival products totaling \$798.90, Emergency Bucket Kits (100) totaling \$9,117 and double duplex outlets totaling \$850. Stutz seconded the motion with all Commissioners in favor.

#### 5) **Chief's Reports:**

a) Monthly Report for September, 2011: The Chief briefly reviewed the September, 2011 monthly report.

b. Monthly ESC Report for October, 2011: Bergman commented that the Public Safety Officer/Emergency Operations Manager may be hired in Los Altos Hills in December or January.

#### 6) **Consultant Reports:**

a. Projects Update: Farwell reviewed the projects update report dated November 1, 2011.

b. Discussion of Major Water Projects in the Future: Farwell discussed the water tank at Moody Road and Page Mill Road and the possibility of it not withstanding an earthquake. He also mentioned the emergency water supply at the end of Stonebrook (lake). Johnson stated the Water Districts should make improvements on their own. Bergman discussed a

20% participation in the tank upgrade. Farwell will continue discussion with Purissima Hills Water District.

c. Banner for Garden Waste Drop Off: Farwell suggested a banner at Foothill College showing that the LAHCFD sponsors the monthly yardwaste event. Price suggested Alex Atkins to assist with the design work. By Board consensus, it was agreed to design/implement a banner at the Foothill College yardwaste location for a not to exceed amount of \$2,000. d. Additional Funding for Manuella/Miranda Water Main Project: Farwell explained that the estimated cost came in at \$150,000 but the project ended up being underfunded by \$53,000. Johnson made a motion to approve an additional \$53,000 for the Miranda/Manuella Road water main upgrade project; Stutz seconded the motion with all in favor.

**7) Consent Calendar:** a. Minutes of October 18, 2011 b. Period 4 Report, October 2011. Johnson made a motion to approve the October 18, 2011 minutes and the Period 4 Report, October 2011; Stutz seconded the motion with all in favor with Commissioner Price abstaining.

**8) Proposed November, 2011 Expense.** The Clerk added six additional items of expense, those items being: Payne Sterling \$1,000 August Accounting Fee; Jorgenson, Siegel, McClure and Flegel \$987.50 October legal expense; S.P. McClenahan \$23,972.50 Brush Chipping Area 4; California Water Service \$202,224 for 865' of 8" fire main from DeBell to Manuella; Pakpour Consultants \$15,950.82 October Engineering Services; Richard Patisson \$1,459.24 hydrant repair at Elena Road. Johnson moved approval of the amended proposed November, 2011 expense; Fank seconded the motion with all Commissioners in favor.

**9) Board Member Reports:** a.) Discussion of Appointment Process. The appointment process was reviewed.

**10) Recommendation of Individual for Board Member Vacancy December 31, 2011:** A motion was made by Fank and seconded by Price to recommend Bob Johnson for reappointment to the Los Altos Hills County Fire District; all Commissioners in favor with Johnson abstaining. Only one other letter of interest was submitted but later withdrawn for the Board Member vacancy.

**11) Adjournment:** A motion was made by Price to cancel the December 20, 2011 meeting; Fank seconded the motion with all Commissioners in favor. The next meeting will be January 17, 2012. Price moved that the meeting be adjourned at 7:55 p.m.; all in favor.

A tour of Truck 14 occurred immediately after the meeting.

Prepared by:

Jeanne Evilsizer  
District Clerk, Los Altos Hills County Fire District  
Minutes Approved 1/17/12