

Los Altos Hills County Fire District

Minutes of March 20, 2012

President Bergman called the meeting to order at 7:00 p.m. approved as amended 4/17/12

1) **Roll Call:** Present: Commissioners Bergman, Couperus, Fank, Halliday, Price, Johnson, Stutz

Absent: None

Also Present: Fire District Attorney Sandy Sloan, Chief Ken Kehmna, Battalion Chief Kendall Pearson, Consultant Stu Farwell, District Clerk Jeanne Evilsizer

2) **Public Comment:** There was no public comment.

3) **Chief's Reports:** a. Monthly Report for February, 2012: Chief Kehmna reported there were no structure fires in February. b. Monthly ESC Report for February, 2012: No comments. c. Update on Rural Metro: The Chief reported that Rural Metro would not be using the El Monte Station for deployment.

4) **Consultant Reports:** a. Projects Update: Farwell gave a brief overview of the Projects sheet dated March 1, 2012. b. Authorization to go to Bid, Phase IV Hydrant Replacement Project: Fank made a motion to authorize going to bid for Phase IV Hydrant Replacement project; Stutz seconded the motion with all Commissioners in favor. It was stated that this project is for budget year 2012/13.

5) **Resolution of the Los Altos Hills County Fire District Approving the License Agreement To Use the Toyon Yard of Purissima Hills Water District Between the Los Altos Hills County Fire District and Purissima Hills Water District:** Resolution 12-3. Johnson made a motion to approve the license agreement to use the Toyon Yard of Purissima Hills Water District between the Los Altos Hills County Fire District and Purissima Hills Water District; Price seconded the motion with all Commissioners in favor.

6) **Approval for Purchase of CERT Field Operations Guides.** Bergman showed an image of the all-weather CERT field operation guide and said the total amount to purchase the guides is \$529.20. Johnson made a motion to approve the purchase of the CERT field operations guides as submitted; Price seconded the motion with all Commissioners in favor.

7) **Vote on Tax Override for FY 2012/13.** Stutz made a motion not to implement the tax override for fiscal year 2012/13; Fank seconded the motion with all in favor.

8) Establish Spending Amount for President's Discretion in the Event of an Emergency. After brief discussion it was agreed that the Commissioners could quickly convene in the event of an emergency therefore it was not necessary to establish a spending amount; all Commissioners in favor of tabling the motion.

9) Status of Consultant Search for Tree RFP: This item is being looked into and will be discussed at a future meeting.

10) Update on Fire District Subcommittee and Town Council Ad Hoc Committee Meetings: Bergman said the Ad Hoc Committee and the Fire District Subcommittee had met twice. Items discussed included District governance, LAFCO, the Grand Jury report, term limits and nominating authority. The Town Council voted 4-1 for term limits for District Commissioners as well as requesting the Town Council to be the final nominating agency for all seven Commissioner appointments. This request was going to be made in writing to the Board of Supervisors.

11) Discussion and Resolution Regarding Town Council Action Regarding District Board Members: Bergman asked for the Commissioner's opinions on term limits. After discussion the question asked was who is in favor of term limits for Fire District Commissioners? Fank was in favor; Bergman, Halliday, Stutz, Price, Couperus and Johnson opposed. The question was asked who wanted to see a change in the nominating process for being on the Board of Commissioners? All Commissioners were against any change in the nominating process; none in favor. The Fire District Subcommittee agreed to create and send a letter to the Board of Supervisors regarding nominations and term limits.

12) Consent Calendar: a. Minutes of February 21, 2012. Price asked if under Chief's Reports it could be noted that the structure fire on Anacapa Drive in August, 2011 was due to arson. Couperus made a motion to approve the February 21, 2012 minutes as amended and the Period Report 8, February, 2012 as submitted. Stutz seconded the motion with all in favor.

13) Proposed March, 2012 Expense: The Clerk added one additional item of expense: \$25 to the Chamber of Commerce for the application fee. Stutz made a motion to approve the proposed expense for March, 2012 as amended; Price seconded the motion with all in favor.

14.) Board Member Reports. a. Update From President on Action Items: Bergman stated a letter from a resident regarding the chipping program was answered by Farwell. Bergman mentioned that the web site is getting visitors. b. Purissima Hills Water District Advisory Committee Update: Long term projects will be brought to the Fire District for discussion. c. Update on Backing Up the Computer Remotely: Couperus researched this item and settled on two products. Carbonite will be explored and discussed with the computer/IT provider. d. Status Update for Monitor in Boardroom: At the April meeting there will be a proposal submitted. e. Status of Smart Phone Application: Mike Prince,

application developer, gave a brief description on its' functionality. Bergman wanted to look into it deeper. Halliday was in favor of it. April 11 it will be tested with Mike Sanders. Commissioners Price, Couperus and Bergman will review the application in more detail. The County is under the SEMS (Standardized Emergency Management System) protocol. f. Newsletter Deadline: Price showed the current newsletter containing an article of the upcoming CERT, CPR, PEP and Senior PEP classes being offered.

Couperus is completing the work on the interactive R14 apparatus.

15.) Adjournment: Stutz made a motion to adjourn; Fank seconded with motion with all Commissioners in favor.

Prepared by:

Jeanne Evilsizer
District Clerk
Los Altos Hills County Fire District