

Los Altos Hills County Fire District

Minutes of January 15, 2013

Vice-President Johnson called the meeting to order at 6:00 p.m.

1) **Roll Call:** Present: Commissioners Price, Stutz, Fank, Halliday, Larsen and Johnson

Absent: None

Also Present: Fire District Attorney Dan Siegel, Chief Ken Kehmna, Rudy Vargas, CPA, Payne Sterling Inc., Moe Kumre Weed Abatement Coordinator, District Clerk Jeanne Evilsizer

2) **Public Comment:** There was no public comment.

Johnson asked to move agenda item 3. to 7:00 p.m. due to a starting time error on a weed hearing notice; all Commissioners in agreement.

Johnson welcomed Commissioner Larsen to his first official District meeting as a Commissioner. Johnson mentioned that Consultant Farwell was ill this evening.

4) **Chief's Report:** a. Monthly Report for November, 2012. The December, 2012 was distributed at the meeting. Chief Kehmna reviewed both reports. Larsen asked about the medical emergencies/hazardous materials/rescues and fire responses. Chief Kehmna stated 90% of the calls were non-fire calls, the majority being medical emergencies. b.) ESC Monthly Report for November and December, 2012 Mike Sanders CERT activities were discussed. It was mentioned that the CERT recognition BBQ was scheduled for May 11, 2013.

5) **Consultant Reports:** a.) Projects Update: Projects worksheet dated January 1, 2013 was briefly discussed. b.) CERT 2013 Class Expenses. Halliday discussed how successful the CERT Program has been. A motion was made by Fank to approve up to \$5,000 in CERT supplies for class 4/9 2013; Stutz seconded the motion with all in favor. c.) Approval of Continuation of S.P. McClenahan Co. Inc. for Tree Work. Attorney Dan Siegel stated it was Stu's recommendation to move forward with retaining S.P. McClenahan Co. Inc. for Phases 2 -6. Phase 1 was covered under the RFP which was awarded to S.P. McClenahan Co. Inc. Price made a motion to give direction for a contract amendment with S.P. McClenahan Co. Inc. for tree work in zones 2-6; Stutz seconded the motion with all in favor. Dan Siegel stated the District can terminate the contract at any time and there are cost controls in the contract.

6) Resolution 13-2 A Resolution of the Board of Directors of the Los Altos Hills County Fire District Accepting as Completed the Work of the Fire Hydrant Replacement Project Phase IV Authorizing Final Payment Concerning Such Work, and Directing the District Clerk to File a Notice of Completion: Price made a motion to approved Resolution 13-2. Halliday seconded the motion; all Commissioners in favor with Commissioner Larsen abstaining.

7) Resolution 13-3 Resolution of the Board of the Commissioners of the Los Altos Hills County Fire District Authorizing the Amendment of the Budget and the Expenditure of Three Hundred Thousand Dollars (\$300,000) in FY 2012/13 to Fund the First Phase of the Neary Tank Utilization Project: A motion was made by Fank to approve Resolution 13-3; Price seconded the motion with all in favor.

Rudy Vargas was asked if this was an increase to the budget. Vargas stated it was an increase to the budget and an account number of #5282211 has been designated for the Neary Tank Utilization project expenditures.

8) Election of Officers. Fank nominated Bob Johnson to be the President of the Commission; Price seconded the motion with all in favor; Johnson abstained. Johnson made a motion for Duffy Price to be the Vice-President; Stutz seconded the motion with all in favor.

9) Consent Calendar: a.) Minutes of November 20, 2012 Price asked that item 9. of the minutes include the amount of \$10,000 that the President is authorized to spend on District expenses between meetings; Fank seconded the motion with all Commissioners in favor except Halliday abstained because he was not at the meeting. b.) Period 5 Report, November, 2012 and Period 6 Report, December, 2012: Motion was made by Halliday to approve the Period 5 and Period 6 Reports; Fank seconded the motion with all in favor.

10) Proposed January, 2013 Expense; December, 2012 Expense. The Clerk asked to add \$392,088.29 for County Fire's Monthly base amount plus expenses for December, 2012. The new total expense for January, 2013: \$658,199.40. Price moved approval of the December, 2012 expense and the amended January, 2013 expense; Fank seconded the motion with all in favor.

11) Board Member Reports: a.) County Commissioner Position Vacancy. It was agreed to place another advertisement in the Town Crier for the County vacancy position. b. Calendar of Events for 2013: Price asked that the date of May 11, 2013 CERT Picnic be added to the Calendar of Events.

At 6:51 the Commission recessed until 7:00 p.m.

At 7:00 p.m. the Commission reconvened to discuss agenda item:

3) Resolution 13-1 A Resolution of the Board of the Los Altos Hills County Fire District to Proceed With the Abatement of Weeds, Brush and Rubbish. The public hearing was opened; no members of the public spoke. Moe Kumre, Weed Abatement Coordinator, discussed the weed abatement program and the list of names. Price made a motion to approve resolution 13-1; Fank seconded the motion with all Commissioners in favor.

12) Adjournment: At 7:15 p.m. Halliday made a motion to adjourn; Price seconded the motion with all Commissioners in favor.

The next meeting is February 19, 2013.

Prepared by,

Jeanne Evilsizer
District Clerk

Approved as Amended 2/19/13