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1/14/13

To: Los Altos Hills County Fire District
From: Michael Sanders, ESC
Subject: Reimbursement for CERT members Conference

I am asking the LAHCFD Board to assist in reimbursement for 2 of our CERT members, Nancy Green and Richard Green to attend the California Area E CERT Conference March 1,2 & 3rd 2013 held in Cerritos Ca.

I have attached the registration and housing forms to this request.
Cost for the Conference is \$182 (for both)
Lodging for the Conference is \$99 for 3 nights = \$297

Richard & Nancy (brother & sister) live in the unincorporated are of the LAHCFD. They are 2 of my most active and energetic CERT members. In fact, both of them received awards from the Santa Clara County Emergency Managers Association in the month of December for their outstanding contributions to the LAHCFD CERT program.

They will be paying for their own travel to and from the conference and any other costs such as food and other outside expenses.

Total cost I am asking the LAHCFD to reimburse Richard & Nancy Green is \$ 479.

Michael Sanders
Emergency Services Coordinator
Los Altos Hills County Fire District