

**TRANSMITTAL**

**To: LAHCFD Commissioners**

**From: Duffy Price, President LAHCFD**

**Date: May 8, 2014**

**Subject: LAHCFD Strategic Plan – Step I & Step II**

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**RECOMMENDED ACTION**

Appoint a Strategic Planning committee composed of three (3) LAHCFD Commissioners, one (1) designee by the SCC Fire Department Chief, and two (2) public members to develop a plan to implement a Strategic Planning process in FY14-15. The committee is subject to the Brown Act with public noticed meetings.

- Cost amount for the program – not to exceed \$25, 000.
- Budget unit, Account name: FY 14-15 – SAP 5255100; QB 5255104

**REASONS FOR RECOMMENDATION**

The District is committed to developing a long-range planning document that will define its mission and how it will achieve its goals and objectives; and to provide a detailed framework for the development of a systematic annual review of operational plans in order to remain effective and efficient.

**BACKGROUND**

In FY 14-15 the District needs to evaluate its core services; define fire protection services provided to the community; establish communities' service priorities; assess fiscal assets; address compensation & succession issues; evaluate current and future needs for fire protection services; and other issues as deemed appropriate.

**CONSEQUENCES OF NEGATIVE ACTION**

The opportunity to develop a meaningful planning process will be lost.

**STEPS FOLLOWING APPROVAL**

Step I – Appoint a Strategic Planning Committee as defined in Recommended Action.  
Due Date: 5/20/14

Step II – Delegate Planning Committee to develop draft plan and timeline to implement the process. Due Date: 6/17/14 – Prior to implementation, review draft plan with commission to accept or modify.

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