

Los Altos Hills County Fire District

**Minutes of a Special Meeting of the Los Altos Hills County Fire District Board Members, Held on Tuesday, July 29, 2014, Beginning at 7:00 p.m. at the El Monte Fire Station, Foothill College Campus, 12355 El Monte Road, Los Altos Hills, California**

President Price called the meeting to order at 7:00 p.m.

1) **Roll Call:** PRESENT: Commissioners Dexter, Fank, Johnson, Price, Vaughn and Waldeck

ABSENT: Commissioner Larsen

ALSO PRESENT: Fire District Attorney Dan Siegel, Deputy Chief Steve Prziborowski, Consultant Stu Farwell, District Clerk Jeanne Evilsizer

2) **Public Comment:** There was no public comment.

3) **Public Hearing to Adopt Resolution of the Board of the Los Altos Hills County Fire District Adopting Weed and Brush Abatement Report and Ordering Cost of Abatement to be a Special Assessment on the Respective Properties.** Resolution 14-9 Moe Kumre, Weed Abatement Coordinator, was introduced. The Public Hearing was opened. There was no public comment. The Public hearing was closed. **Action:** Motion made by Dexter to approve the resolution of the Board of the Los Altos Hills County Fire District adopting weed and brush abatement report and ordering cost of abatement to be a special assessment on the respective properties; motion seconded by Johnson. **Motion Carried 6-0.**

4) **Chief's Report** – a.) Monthly Report for June, 2014 The Chief briefly explained the 3 minor fires that occurred in June.

b. ESC Monthly Report for June, 2014; Purchase of Disaster Kit Buckets. **Action:** Motion made by Waldeck and seconded by Dexter to approve purchase of 50 Disaster Kit Buckets as outlined in Mike Sanders memo of June 17, 2014. **Motion Carried 6-0.**

c. Engine 374 Report for June: Brief summary of monthly E374 June activity.

5) **Consultant Reports:** a.) Projects Update July 1, 2014. Farwell reviewed his July 1, 2014 Report. He stated water was going to go into the Neary tank this week and that Phase VI Hydrant Upgrade Program was to begin today.

6) **Strategic Plan Committee Report:** Commissioners Dexter, Waldeck and Fank plan to meet prior to the September 16, meeting. The committee felt the process for having a strategic plan was important.

7) **Consent Calendar:** a.) Minutes of June 17, 2014 The Clerk asked that on Page 2 of the minutes of June 17, 2014, item 9, last sentence, be changed to read: Siegel stated Ad Hoc committees solely comprised of less than a quorum of the members of the Board are exempt

from the Brown Act. **Action:** Fank made a motion to approve the June 17, 2014 minutes as amended. Vaughn seconded the motion. **Motion Carried 6 - 0**

b. Period Report 12, June 2014: **Action:** Johnson made a motion to approve Period 12 Report, June 2014; Fank seconded the motion. **Motion Carried 6 - 0.**

c. Statement of Revenue and Expenditures, June, 2014 **Action:** Motion made by Dexter and seconded by Johnson to approve the statement of revenue and expenditures for June, 2014.

**Motion Carried 6 - 0**

**8) Additional June, 2014 Disbursements & July, 2014 Disbursements:** There were two additional items of expense to be added to the July, 2014 disbursements: AID Mailing \$1,002.61, Area 3 Brush Chipping Program; Richard Pattison Contractors \$459.48, Fire Access Road Repairs Deer Springs Road. Total amended July, 2014 expense: \$187,560.75 **Action:** Motion made by Johnson and seconded by Fank to approve the amended July, 2014 disbursements and approve the additional June, 2014 expense. **Motion Carried 6-0.**

**9.) Board Member Reports.** a. Approval of Polo Shirts for CERT Supervisors **Action:** Motion made by Dexter to approve the purchase of polo shirts for the CERT Supervisors as per Mike Sanders June 30, 2014 memo; Johnson seconded the motion. **Motion Carried 6-0.**

b. Documents Received from Los Altos Hills: Document dated June 13, 2014 from the Town regarding options for LAFCO proposals regarding reorganization of the Los Altos Hills County Fire District. Price mentioned additional documents were emailed to the Commissioner's on this subject today regarding registered voters in the District and Town and a precinct map showing boundaries. Price mentioned the boundaries were not accurate; the Los Trancos Wood area had been left out. Waldeck explained Los Altos Hills position beginning from the 2011 LAFCO report. Mayor Radford wants to build trust with the District now.

c. Special Districts Association Leadership Summit Update – discussed at 6:00 p.m. meeting.

d. Consideration of Request to use Boardroom on August 14, 2014. Price mentioned the policy the District had adopted on March 16, 1999 regarding public use of the El Monte Fire Station Boardroom. The El Monte Station training room will be used for the group on August 14, 2014.

Price stated at mid-year, a committee would come together to look at our budget performance for the year to date.

**10.) Adjournment. Action:** Dexter made a motion to cancel the August 19, 2014 meeting; Fank seconded the motion. **Motion Carried 6-0.**

The next meeting is scheduled for September 16, 2014. By consensus the meeting was adjourned at 7:40 p.m.

Prepared by,

Jeanne Evilsizer  
District Clerk

Approved September 16, 2014