

TRANSMITTAL

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**To: LAHCFD Commissioners**

**From: Duffy Price, President LAHCFD**

**Date: June 30, 2014**

**Subject: Approval of Polo Shirts for CERT Supervisors**

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**RECOMMENDED ACTION**

Approve the expenditure of \$750 to purchase polo shirts for 30 CERT Supervisors.

**REASONS FOR RECOMMENDATION**

1. **Commitment:** CERT Supervisors take the initial PEP class, then the CERT class which is 21 hours, then an additional CERT Supervisor class which is 12 hours, followed by on-going training monthly for 22 hours a year.
2. **Recognition:** CERT Supervisors represent the LAHCFD at numerous civic educational and training events. The polo shirts will recognize and display the name of the CERT Supervisor and the Fire District logo thereby enhancing the public's awareness of the services offered by the Fire District.

**BACKGROUND**

Presently, there is no recognition of the CERT Supervisors. However, several of the Supervisors have independently purchased their own polo shirts with their names and the LAHCFD logo on the shirt. Provision of the shirts will demonstrate the District's appreciation for their services and provide incentives for others to take the additional training.

**CONSEQUENCES OF NEGATIVE ACTION**

Lost opportunity for providing the public with positive recognition of the CERT Supervisor and the name recognition for the services provided by the LAHCFD.

**STEPS FOLLOWING APPROVAL**

1. The Los Altos Hills County Fire District Emergency Services coordinator to initiate the purchase of shirts.
2. Invoice for payment to be managed through the SCCFD billing reimbursement services.

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