

**Strategic Planning Ad Hoc Committee Meeting  
Report**

**Date: Wednesday, August 6, 2014**

**Time: 2 pm**

**Location: El Monte Fire Station**

**Chair: Debbie Dexter, Vice President LAHCFD**

- **Berin Fank, Commissioner**
- **Gary Waldeck, Commissioner**

**August 6, 2014 Summary Report of Meeting**

1. **Ad Hoc Committee's Task:** Provide direction and next steps for the District's Strategic Planning Process.
2. **Discussion:** Main discussion included whether or not to utilize an outside facilitator. Berin & Gary felt a facilitator could be called in as needed. It would be beneficial to have the District own the discussion and not necessary to spend the costs of an outside facilitator.
3. The Center for Public Safety Excellence Proposal June 9, 2014 was received, but not in time to be read by the Ad Hoc committee prior to the meeting.

**Summary:**

1. Neither Berin nor Gary had time to read the June CPSE Proposal which stated that the compensation for facilitation was \$14,500 for their services.
2. Gary stated he would review/evaluate the SCCFD and the Palo Alto Fire Department's Strategic Plan.
3. Debbie supported having an outside facilitator and requested that the CPSE Proposal be read prior to the next meeting.

**Conclusion:**

Continue discussions at the next meeting on September 11, 2014 and develop recommendations to go to the District meeting on September 16, 2014.

*Submitted by:*

*Debbie Dexter, Chair*