



**Local Agency  
Formation Commission  
of Santa Clara County**

777 North First Street  
Suite 410  
San Jose, CA 95112

**SantaClaraLAFCO.org**

**Commissioners**

Rich Constantine  
Susan Ellenberg  
Sergio Jimenez  
Yoriko Kishimoto  
Gary Kremen  
Mike Wasserman  
Susan Vicklund Wilson

**Alternate Commissioners**

Helen Chapman  
Cindy Chavez  
Matt Mahan  
Russ Melton  
Terry Trumbull

**Executive Officer**  
Neelima Palacherla

**REGULAR MEETING**

**April 7, 2021 ▪ 1:15 PM**

**AGENDA**

Chairperson: Susan Ellenberg ▪ Vice-Chairperson:

**\*\*\* BY VIRTUAL TELECONFERENCE ONLY \*\*\***

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by teleconference only. No physical location will be available for this meeting. However, members of the public will be able to access and participate in the meeting.

**PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS**

**PUBLIC ACCESS**

Members of the public may access and watch a livestream of the meeting on Zoom at <https://sccgov-org.zoom.us/j/95358187800>. Alternately, the public may listen in to the meeting by dialing **(669) 219-2599** and entering **Meeting ID 95358187800#** when prompted.

**WRITTEN PUBLIC COMMENTS** may be submitted by email to [LAFCO@ceo.sccgov.org](mailto:LAFCO@ceo.sccgov.org). Written comments will be distributed to the Commission as quickly as possible. Please note that documents may take up to 24 hours to be posted to the agenda on the LAFCO website.

**SPOKEN PUBLIC COMMENTS** will be accepted through the teleconference meeting. To address the Commission, click on the link <https://sccgov-org.zoom.us/j/95358187800> to access the Zoom-based meeting.

1. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
2. When the Chairperson calls for the item on which you wish to speak, click on "raise hand" icon. The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak. (Call in attendees press \*9 to request to speak, and \*6 to unmute when prompted.)
3. When called, please limit your remarks to the time limit allotted.

**8. DISSOLUTION OF INACTIVE SPECIAL DISTRICT - RECLAMATION DISTRICT NO. 1663**

**Recommended Action**

CEQA Action

1. As Lead Agency under CEQA, determine that the proposed dissolution of Reclamation District No. 1663 is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines §15061(b)(3).

Project Action

2. Adopt Resolution No. 2021-03 approving dissolution of Reclamation District No. 1663.

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**ITEMS FOR ACTION / INFORMATION**

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**9. WEST VALLEY SANITATION DISTRICT 2020-01 (SUVIEW DRIVE)**

**Recommended Action**

CEQA Action

1. As Lead Agency under CEQA, determine that the proposal is categorically exempt from the provisions of CEQA pursuant to State CEQA Guidelines §15319 (a) & (b), and §15303(d).

Project Action

2. Approve the annexation of approximately 6.56 acres of land (APNs 537-24-023 and 537-24-024) located within the Town of Los Gatos, to the West Valley Sanitation District.
3. Waive protest proceedings pursuant to Government Code §56662(a).

**10. WEST VALLEY SANITATION DISTRICT 2020-02 (HIGH STREET)**

**Recommended Action**

CEQA Action

1. As Lead Agency under CEQA, determine that the proposal is categorically exempt from the provisions of CEQA pursuant to State CEQA Guidelines §15319 (a) & (b), and §15303(d).

Project Action

2. Approve the annexation of approximately 1.154 acres of land (APN 532-23-095) located within the Town of Los Gatos, to the West Valley Sanitation District.
3. Waive protest proceedings pursuant to Government Code §56662(a).

**11. UPDATE ON THE COUNTYWIDE FIRE SERVICE REVIEW**

**Recommended Action:** Accept report and provide direction, as necessary.

**12. EXECUTIVE OFFICER'S REPORT**

**12.1 Update on Rancho Rinconada and Park Recreation District Special Study**

**Recommended Action:** Accept report and provide direction, as necessary.



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**ITEM # 11**

**LAFCO MEETING: April 7, 2021**

**TO: LAFCO**

**FROM: Neelima Palacherla, Executive Officer  
Dunia Noel, Asst. Executive Officer**

**SUBJECT: UPDATE ON LAFCO'S COUNTYWIDE FIRE SERVICE  
REVIEW**

**STAFF RECOMMENDATION**

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Accept report and provide direction, as necessary.

**COUNTYWIDE FIRE SERVICE REVIEW**

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**Selection of Consultant & Finalization of Contract**

On February 8, 2021, LAFCO released a Request for Proposals (RFP) for a professional service firm to prepare a countywide fire service review and to prepare sphere of influence updates for fire districts. LAFCO received two proposals in response to the RFP. On March 12, 2021, Executive Officer Palacherla and a Consultant Selection Committee, consisting of Commissioners Kishimoto and Vicklund Wilson, Los Altos Hills City Manager Carl Cahill, and City of Santa Clara Fire Chief Ruben Torres, jointly interviewed the two firms via video conference and provided a recommendation, pending favorable reference checks and clarification of certain matters. We thank the Consultant Selection Committee for their time and assistance. EO Palacherla is in the process of finalizing the terms of the contract with the recommended firm. LAFCO staff expects to have the consultants begin working on the project shortly after the contract is finalized.

**Technical Advisory Committee for Countywide Fire Service Review**

LAFCO has established a Technical Advisory Committee (TAC) for the Countywide Fire Service Review to provide technical expertise/advice throughout the service review process.

The TAC consists of the following members:

**Appointed by LAFCO:**

- Commissioner Yoriko Kishimoto
- Commissioner Susan Vicklund Wilson

**Appointed by the Santa Clara County Fire Chief's Association:**

- Chief Tony Bowden (Santa Clara County Central Fire Protection District)
- Chief Ruben Torres (City of Santa Clara Fire Department)
- Chief Jim Wyatt (City of Gilroy Fire Department)

**Appointed by the Santa Clara County/Cities Managers' Association:**

- James Lindsay (City Manager, City of Saratoga)
- Carl Cahill (City Manager, City of Los Altos Hills)
- Christina Turner (City Manager, City of Morgan Hill)
- Ed Shikada (City Manager, City of Palo Alto), as an alternate

**NEXT STEPS**

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Upon finalization of the contract, LAFCO staff will meet the consultants to provide an orientation to LAFCO and Santa Clara County, and to discuss the agenda and preparations for a Project Kick-Off Meeting. It is anticipated that a Project Kick-Off Meeting will be held with the consultants, LAFCO staff, and the TAC in mid-April.

After the Kick-Off, this comprehensive study is expected to take approximately one year to complete. LAFCO staff will continue to provide the Commission with updates as the project progresses.