

**County of Santa Clara Office of Budget & Analysis
FY 2020-2021 and FY 2021-2022 Budget Timeline**

Date	Action Item
December 2020	
11	OBA FY21-22 Initial Budget Review with County Executive
14 - 18	OBA issues Initial FY21-22 discretionary revenue estimated
January 2021	
4	OBA issues FY21-22 budget submittal instructions
26	Final FY20-21 Mid-Year Budget Review to County Executive from OBA
February 2021	
12	FY21-22 Departmental Budget Submittals due to OBA
19	FY21-22 Revenue & Expenditure data for Restricted Funds due to OBA
22-25	County Executive meetings with Department Heads to discuss budget submittals
9	BOS FY20-21 Mid-Year Budget Review
March 2021	
9	BOS Budget process memo due from Board President
23	BOS Last Meeting for Board Approved Modifications (F85's) for FY21-22 Recommended Budget
April 2021	
23	FY21-22 Recommended Budget finalized
30	FY21-22 Recommended Budget document distributed and available on-line
May 2021	
3	OBA to issue FY20-21 Year-End Cleanup instructions
6	Publish Agenda for Workshop (due to COB 5/5/21 noon)
10-12	FY21-22 Budget Workshop
17	F85's for FY20-21 Year-End Clean-up due to OBA
25	BOS Last Meeting for F85's and Salary Ordinances to impact FY 21-22 Adopted Budget (from here on, any items impacting FY21-22 must be revised county executive recommended actions)
28	Final FY20-21 Year-End Clean-up due to the County Executive from OBA
28	Harvey Rose Associates report on Recommended Budget due to OBA and departments
June 2021	
8	FY20-21 Year-End Clean-up to the BOS
9	Harvey Rose Associates report due to COB for Budget Hearing agenda
9	Administration response to Harvey Rose Associates report due to COB for Budget Hearing agenda
10	Budget Hearing Agenda published (due to COB 6/9/21 noon)
14,15, 17	FY21-22 Budget Hearings

Note: The color coding represents certain activities:

- Purple= FY20-21 Midyear and Year-End Cleanup
- **BOS meetings are in bold font**

Abbreviations:

BOS: County of Santa Clara Board of Supervisors

COB: Clerk of the Board

OBA: Office of Budget and Analysis