

**RESOLUTION NO. 20-8**

**RESOLUTION OF THE LOS ALTOS HILLS COUNTY FIRE DISTRICT DESIGNATING DISTRICT PRESIDENT AS COMPANY CONTACT AND DISTRICT FINANCIAL CONSULTANT AS AUTHORIZING OFFICER FOR DISTRICT CREDIT CARD APPLICATION**

**WHEREAS**, on September 17, 2019, the Los Altos Hills County Fire District (“District”) passed and adopted Resolution 19-37, authorizing issuance of one District credit card to the General manager J. Logan and one District credit card to the District’s Emergency Services Coordinator Capt. Denise Gluhan (Ret.); and

**WHEREAS**, Resolution 19-37 authorized issuance of the credit cards provided that the District credit cards were not to be used until the District Board adopts a Credit Card Use Policy; and

**WHEREAS**, a true and correct copy of Resolution 19-37 is attached hereto as **Exhibit A**; and

**WHEREAS**, on January 21, 2020 the District passed Resolution 20-4 approving the District’s Credit Card Use Policy; and

**WHEREAS**, a true and correct copy of Resolution 20-4 is attached hereto as **Exhibit b**; and

**WHEREAS**, the Credit Card Use Policy (“Policy”) provides that the District’s Board of Commissioners shall determine which employees are eligible for a District credit card District Board directed staff and consultants to prepare a Credit Card Use Policy; and

**WHEREAS**, the credit card Application for Public Sector Entities (“Application”) requires that the public entity applicant include a “Company Contact” who will be the “person with authority to request additional credit lines, new card holders, and changes to...accounts”; and

**WHEREAS**, the Application requires that the “Authorizing Officer” as the person “authorized to submit this application on behalf of the Public Entity” sign the Application; and

**WHEREAS**, to complete the Application in accordance with the Policy, the District has reviewed and considered designating the District President, Mark Warren, as Company Contact, and the District’s Financial Consultant, Cori Vargas, as Authorizing Officer.

**NOW, THEREFORE,** the District Board does **RESOLVE** as follows:

1. Public interest and convenience require the District designate District President, Mark Warren, as Company Contact, and the District's Financial Consultant, Cori Vargas, as Authorizing Officer for purposes of completing the Application; and
2. The District hereby designates District President, Mark Warren, as Company Contact, and the District's Financial Consultant, Cori Vargas, as Authorizing Officer for purposes of completing the Application.

**PASSED AND ADOPTED** this 18th day of February 2020.

By:

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Mark Warren, Board President

**ATTEST:**

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District Clerk