



**Los Altos Hills County Fire District
Regular Meeting
Agenda
Tuesday, February 18, 2020 7:00 p.m.
12355 El Monte Road, Los Altos Hills (Foothill College Campus)**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE LOS ALTOS HILLS COUNTY FIRE DISTRICT WILL BE HELD ON TUESDAY, FEBRUARY 18, 2020 AT 7:00 P.M.

1. Roll Call.
2. Public Comment. Persons wishing to address the District on any subject, whether or not on the agenda, may do so now. Please note, however, the District is not able to undertake extended discussion or action tonight on items not on the agenda. Items may be referred to staff for appropriate action, which may include placement on the next available agenda. Please note that, while the District Board will hear comments upon items which are on the agenda at this time, the District will not act on any such item until the item is under consideration by the District. District policy is to limit public testimony to three minutes per speaker.
3. Commission President Remarks.
4. Commission Ad Hoc Management Audit Subcommittee Update.
 - A. Santa Clara County Management Audit Report Update: Los Altos Hills County Fire District
 - B. Santa Clara County Management Audit Report: South Santa Clara County Fire District
5. Santa Clara County Fire Chief Report.
 - A. Monthly Report for January 2020
 - B. Report on GIS Mapping Feasibility with Los Altos Hills County Fire District
6. General Manager Report.
 - A. Events and Activities
 - B. Purissima Hills Water District update
 - C. District Clerk Update: Form 700 Statement of Economic Interests
7. Emergency Services Manager Update.
 - A. Events and Activities
 - B. GIS Mapping Update
 - C. Repair and Replacement of Damaged Fire Hydrants Update
8. Community Emergency Response Team (CERT) Activities and Update.
 - A. Los Altos Hills CERT Update

9. Hazardous Fuel Reduction Subcommittee Update.
 - A. Residential Tree Removal Program Phase 1 and 2 Updates
 - B. Shaded Fuel Break: Page Mill Road, Updates
 - C. Brush and Wood Chipping Program; Area 1-3 Update and Pilot Project
 - D. Direction On: Integrated Hazardous Fuel Reduction Residential Program (IHFR Program)
 - Hazardous Ignition Zone Program + Dead/Dying/Eucalyptus Tree Removal + Brush Chipping
 - District Rebate to resident to support implementation of IHFR Program
 - Resident arrange removal of hazardous fuels in accordance with HIZ survey
 - Property visit by District for Rebate Award

10. Adopt Resolution 20-5 Resolution of the Los Altos Hills County Fire District Authorizing Execution of Professional Services Agreement Between the Los Altos Hills County Fire District and Santa Clara County FireSafe Council for Chipping Services
 - A. Resolution 20-5 Authorizing Execution of Professional Services Agreement Between the Los Altos Hills County Fire District and Santa Clara County FireSafe Council for Chipping Services

11. Personnel Subcommittee Update.
 - A. General Manager Performance Review update
 - i. Receive the Los Altos Hills County Fire District and Municipal Resources Group, LLC Executed Professional Services Agreement
 - B. General Manager Staff Reviews Update
 - C. Independent Contractor for Special Projects Services Consulting Update

12. Adopt Resolution 20-6 Resolution of the Los Altos Hills County Fire District Authorizing Execution of Agreement for Independent Contractor Services Consulting between the Los Altos Hills County Fire District and Sarah Hendricks for Special Projects Services Consulting.
 - A. Resolution 20-6 Authorizing Execution of Agreement for Independent Contractor Consulting Services between the Los Altos Hills County Fire District and Sarah Hendricks for Special Projects Services Consulting

13. Adopt Resolution 20-7 Resolution of the Los Altos Hills County Fire District Adopting Conflict of Interest Code.
 - A. Resolution 20-7 Adopting Conflict of Interest Code

14. Review and direction by the Board of Commissioners of the Los Altos Hills County Fire District on the Draft Fiscal Year 2020/21 Budget.
 - A. Memorandum Report
 - B. FY2020/2021 Draft Budget and Budget by Month
 - C. FY2020/2021 Draft Budget Narrative

15. Financial Consultant Update.
 - A. District Credit Card Update

16. Adopt Resolution 20-8 Resolution of the Los Altos Hills County Fire District Designating District President as Company Contact and District Financial Consultant as Authorizing Officer for District Credit Card Application.
 - A. Resolution 20-8 Designating District President as Company Contact and District Financial Consultant as Authorizing Officer for District Credit Card Application.

17. Consent Calendar.
 - A. Approval of Draft Minutes of January 21, 2020 Regular Meeting
 - B. Receive Period Report 7, January 2020
18. Receive Disbursements for February 2020.
19. Commission Member Reports.
20. Closed Session. **Public Comment on these items will be taken before adjourning to Closed Session.**
Conference with Labor Negotiators (Government Code Section 54957.6). It is the intention of the Commission to meet in Closed Session to confer with its Designated Representative:
Designated Representative's Name: Marcie Scott, Human Resources Consultant

Unrepresented Employee: General Manager
21. Return to Open Session: Report any action taken in Closed Session, as required pursuant to Government Code Section 54957.1.
22. Adjournment.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the secretary/clerk at (408) 298-1700. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)