



**Los Altos Hills County Fire District  
Regular Meeting  
Agenda**

**Tuesday, June 16, 2020 7:00 p.m.**

**Location: Zoom Videoconference**

**Join via PC, Mac, Linux, iOS, or Android:**

<https://lahcfd-org.zoom.us/j/97114904161>

**Meeting ID: 971 1490 4161; Password: 697464**

**Or**

**Join via phone by calling (602) 333-2017 or  
(888) 204-5987 (US Toll Free); Access code: 473402#**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE LOS ALTOS HILLS COUNTY FIRE DISTRICT WILL BE HELD ON TUESDAY, MAY 19, 2020 AT 7:00 P.M.

**CORONAVIRUS DISEASE (COVID-19) ADVISORY NOTICE**

Teleconference Participation: All members of the District's Board of Commissioners, District Staff, District Contractors, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting will be conducted in compliance with the Governor's Executive Order N-25-20 issued on March 12, 2020, and supplemental Executive Order N-29-20 issued on March 17, 2020, allowing for deviation of teleconference rules required by the Brown Act. The purpose of this is to provide the safest environment for officials, staff, meeting Participants and the public while allowing for public participation. Please note that the teleconference will be recorded. Your voice and image may be captured in the video-recording, will become part of the public record and will be posted on the District's website within each Commission Meeting page and on the District's YouTube channel ([https://www.youtube.com/channel/UCvDMiBSeIBfjKyZp\\_koZtg](https://www.youtube.com/channel/UCvDMiBSeIBfjKyZp_koZtg)).

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**Access code:** 473402#

**Do not join the call as the host. You should join the call as a "call-in participant" by pressing the pound (#) sign.**

**Please observe video/teleconference etiquette (mute your phone or computer, public comment only during appropriate times.). If you have technical issues joining the call, please immediately email LAHCFD Clerk at [clerk@lahcfd.org](mailto:clerk@lahcfd.org) and leave a call back number.**

1. Roll Call.
2. Public Comment. Persons wishing to address the District on any subject, whether or not on the agenda, may do so now. Please note, however, the District is not able to undertake extended discussion or action tonight on items not on the agenda. Items may be referred to staff for appropriate action, which may include placement on the next available agenda. Please note that, while the District Board will hear comments upon items which are on the agenda at this time, the District will not act on any such item until the item is under consideration by the District. District policy is to limit public testimony to three minutes per speaker.
3. Commission President Remarks.
4. Adopt Resolution 20-18 Resolution of the Los Altos Hills County Fire District to Proceed with Abatement of Brush.
  - A. Public Hearing
  - B. Resolution 20-18 Resolution of the Los Altos Hills County Fire District to Proceed with Abatement of Brush
5. Essential Governmental Functions Update.
  - A. Santa Clara County Public Health Orders
6. Commission Ad Hoc Management Audit Subcommittee Update.
  - A. Santa Clara County Management Audit Division Audit Report and District Response to the Audit Report released to public on May 22, 2020.
7. Santa Clara County Fire Chief Report.
  - A. Monthly Report for May 2020
8. General Manager Update.
  - A. Events and Activities
  - B. OK/Resource Sign for Residents
  - C. Revisions to District Website
9. Emergency Services Manager Update.
  - A. Events and Activities
  - B. Progress on Operational Data Collection, Integration and Mapping
  - C. Revitalization of the ARK Emergency Hub
10. Community Emergency Response Team (CERT) Activities and Update.
  - A. Los Altos Hills CERT
  - B. Emergency Vests for Los Altos Hills CERTs
11. Adopt Resolution 20-19 Resolution of the Los Altos Hills County Fire District Authorizing Execution of Professional Services Agreement between Los Altos Hills County Fire District and Freyer & Laureta, Inc. for On-Call Engineering Consultant Services.
  - A. Resolution 20-19 Resolution of the Los Altos Hills County Fire District Authorizing Execution of Professional Services Agreement between Los Altos Hills County Fire District and Freyer & Laureta, Inc. for On-Call Engineering Consultant Services
12. Hazardous Fuel Reduction Update.
  - A. Brush Chipping and Debris Removal Program; Pilot Project Preliminary Analysis; Areas 4, 5
  - B. Home Ignition Zone (HIZ) Program
  - C. Shaded Fuel Break Hazardous Fuel Reduction: Page Mill Road Phase 1 and Phase 2

13. Personnel Update
  - A. General Manager Spending Authorization
  - B. Emergency Services Manager Amendment to Employment Agreement
  - C. Independent Contractor Consulting Services for Technical Services
  
14. Adopt Resolution 20-20 Resolution of the Los Altos Hills County Fire District Authorizing General Manager Jo Anne Logan to Execute Certain Limited Agreements for Goods and Services for the Benefit of the District and in Furtherance of the District's Purpose.
  - A. Memorandum Report
  - B. Resolution 20-20 Resolution of the Los Altos Hills County Fire District Authorizing General Manager Jo Anne Logan to Execute Certain Limited Agreements for Goods and Services for the Benefit of the District and in Furtherance of the District's Purpose.
  
15. Adopt Resolution 20-21 Resolution of the Los Altos Hills County Fire District Authorizing Execution of First Amendment to Los Altos Hills County Fire District Emergency Services Manager Employment Agreement with Denise Gluhan.
  - A. Resolution 20-21 Resolution of the Los Altos Hills County Fire District Authorizing Execution of First Amendment to Los Altos Hills County Fire District Emergency Services Manager Employment Agreement with Denise Gluhan.
  
16. Adopt Resolution 20-22 of the Los Altos Hills County Fire District Authorizing Execution of Independent Contractor Agreement for Consulting and Technical Services with Victoria Bebee.
  - A. Resolution 20-22 Resolution Authorizing Execution of Independent Contractor Agreement for Consulting and Technical Services with Victoria Bebee.
  
17. 2020-2025 Strategic Plan Update.
  
18. Financial Consultant Update.
  - A. District Credit Card
  
19. Adopt Resolution 20-23 Resolution of the Los Altos Hills County Fire District Amending Resolutions 15-6 and 17-18 and Committing Funds for Fiscal Year 2020-2021
  - A. Memorandum Report
  - B. Resolution 20-23 Resolution of the Los Altos Hills County Fire District Amending Resolutions 15-6 and 17-18 and Committing Funds for Fiscal Year 2020-2021
  
20. Consent Calendar.
  - A. Approval of Draft Minutes of May 19, 2020 Regular Meeting
  - B. Receive Period Report 11, May 2020
  
21. Receive Disbursements for June 2020.
  
22. Commission Member Reports.
  
23. Adjournment.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the secretary/clerk at (408) 298-1700. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)