

RESOLUTION NO. 19-20

**RESOLUTION OF THE LOS ALTOS HILLS
COUNTY FIRE DISTRICT AUTHORIZING ADDITIONAL
SERVICES UNDER AGREEMENT
BETWEEN THE LOS ALTOS HILLS COUNTY FIRE DISTRICT
AND PAKPOUR CONSULTING GROUP, INC. FOR CONSULTING
SERVICES**

WHEREAS, on June 20, 2017, the Los Altos Hills County Fire District (“District”) and Pakpour Consulting Group, Inc. (“Pakpour”) entered into an Agreement for Consulting Services (“Agreement”); and

WHEREAS, as part of the Agreement, Pakpour was responsible for preparing plans and specifications for installation and possible upgrades of fire hydrants and water mains within the District; and

WHEREAS, part of the plans and specifications Pakpour prepared included the Phase VIII Fire Hydrant Replacement Project (“Phase VIII”); and

WHEREAS, the Phase VIII 24-month warranty period is up on September 19, 2019; and

WHEREAS, Phase VIII included 122 total hydrants, 90 hydrants were replaced and 32 existing hydrants were serviced; and

WHEREAS, prior to the expiration of the 24-month warranty period, Pakpour proposes to conduct a field review of the 90 hydrants that were replaced; and

WHEREAS, the scope of work proposed by Pakpour is set forth in the Proposal for 24-Month Warranty Review, dated May 8, 2019 (“Proposal”) and attached hereto as Exhibit A; and

WHEREAS, the Proposal provides an estimated fee budget not to exceed eight thousand seven hundred fifteen dollars (\$8,715.00) to conduct a field review of the 90 hydrants that were replaced; and

WHEREAS, Paragraph 1.c. of the Agreement allows for Pakpour to provide additional services under the Agreement when authorized in writing or verbally by the District or its representative; and

WHEREAS, the District has read and considered the Proposal attached hereto as Exhibit A.

NOW, THEREFORE, the District Board does **RESOLVE** as follows:

1. Public interest and convenience require the District authorize Pakpour to perform the additional services set forth in the Proposal attached hereto as Exhibit A in an amount not to exceed eight thousand seven hundred fifteen dollars (\$8,715.00).
2. The District hereby authorizes Pakpour to perform the additional services set forth in the Proposal in an amount not to exceed eight thousand seven hundred fifteen dollars (\$8,715.00).

PASSED AND ADOPTED this 18th day of June 2019.

By:

Mark Warren, Board President

ATTEST:

District Clerk



Pakpour Consulting Group, Inc.

May 8, 2019

10003.19

J Logan
General Manager
Los Altos Hills County Fire District
P.O. Box 1766
Los Altos, CA 94023-1766

**Subject: Proposal for 24-Month Warranty Review
Fire Hydrant Replacement Project – Phase VIII
Los Altos Hills County Fire District**

Dear J Logan,

The Phase VIII Fire Hydrant Replacement Project is coming up on the 24-month warranty period on September 19, 2019 (date of Notice of Completion). The Phase VIII project included 122 total hydrants (90 replaced and 32 existing hydrants serviced/painted). The following is a summary of the scope of work and estimated fee budget to conduct a field review of the 90 hydrants replaced:

SCOPE OF WORK

Field Review – About four 10-hour days or 40 hours (includes travel time to/from the job site; assumes about 23 hydrants per day). Includes, the following tasks:

- Inspect FH valve box
- Inspect FH head hose ports
- Inspect street trench repair area
- Inspect retaining walls and grading
- Photograph current site conditions (FH head, valve box, grading, etc.)
- Field measure FH head and valve box to existing edge of pavement
- Travel and set-up time between each FH location
- Download/Organize Photos for 90 FHs – About 4 hours.
- Prepare Field Review Summary List for 90 FHs - About 4 hours.

ESTIMATED FEE BUDGET

Principal Engineer	Joubin Pakpour	2 hour @ \$190/hr	\$ 380.00
Senior Engineer	Kurt Wurnitsch	48 hours @ \$165/hr	<u>\$ 7,920.00</u>
			Total Labor: \$ 8,300.00
			Direct Cost Multiplier 5%: <u>\$ 415.00</u>
			Total: \$ 8,715.00

Very truly yours,

Pakpour Consulting Group, Inc.

Kurt Wurnitsch, P.E.
Senior Engineer

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