

RESOLUTION NO. 20-12

**RESOLUTION OF THE LOS ALTOS HILLS COUNTY FIRE DISTRICT
ADOPTING THE FISCAL YEAR 2020/2021 BUDGET FOR THE
LOS ALTOS HILLS COUNTY FIRE DISTRICT GENERAL FUND**

WHEREAS, at the District’s January 21, 2020 meeting, the Los Altos Hills County Fire District (“District”) Board of Commissioners (“District Board”) reviewed, considered and approved the first draft of the District’s Fiscal Year 2020/2021 proposed budget for the District’s General Fund (“Draft Proposed Budget”) with minor changes; and

WHEREAS, at the direction of the District Board, the identified minor changes were made to the first Draft Proposed Budget and the District’s Financial Consultant submitted the revised Draft Proposed Budget to the Santa Clara County Office of Budget and Analysis (“OBA”) on February 14, 2020; and

WHEREAS, before the District’s February 18, 2020 meeting, additional revisions were made to the Draft Proposed Budget (“Final Draft Budget”); and

WHEREAS, at the District’s February 18, 2020, meeting, the District Board reviewed, considered and approved the Final Draft Budget for submission to the OBA; and

WHEREAS, at the direction of the District Board, the Final Draft Budget was submitted to the OBA on February 19, 2020; and

WHEREAS, revisions were made to the Final Draft Budget after submission to the OBA on February 19, 2020 (“FY 2020/2021 Budget”); and

WHEREAS, the District Board has read and considered the FY 2020/2021 Budget attached hereto as Exhibit A.

NOW, THEREFORE, the District Board does **RESOLVE** as follows:

1. Public interest and convenience require the District to adopt the FY 2020/2021 Budget attached hereto as Exhibit A.
2. The District hereby adopts the FY 2020/2021 Budget attached hereto as Exhibit A.

PASSED AND ADOPTED this 17th day of March 2020.

By:

Mark Warren, Board President

ATTEST:

Cori Vargas, District Clerk

Los Altos Hills County Fire District	Budget FY21 (2020-2021)
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SAP	LAHCFD #	Revenues	
4001100	4001100	Prop Taxes - Curr Secured	11,653,067
4001200	4001200	Prop Tax - Unitary	50,900
4002100	4002100	Prop Taxes - Curr Unsecured	695,000
4004100	4004100	Prop Taxes - Prior Secured	
4005100	4005100	Prop Taxes - Prior Unsecured	
4006100	4006100	Senate Bill 813	239,057
4301100	4301100	Interest - Deposits & Investment	450,000
4302100	4302100	Property Rental	6,000
4419100	4419100	HOPTR (Homeowner's Prop Tax Relief)	42,825
4813810	4813810	Other/Misc. Revenue	500
4980220	4980220	Tax Revenue - Excess ERAF	49,000
		Total Revenues	13,186,349
		Operating Expenditures:	
5220200	5220200	Insurance	5,000
5225500	5225500	Commissioners Fee	16,000
5235110	5235110	Maint. - Structure & Grounds	8,000
5250100	5250100	Office Expenses	10,000
5258200	5258200	Professional Services - Internal	200,231
5259200	5259200	Property Tax Admin Fee	114,000
5260100	5260100	Publications and Legal Notices	10,000
5340000	5340000	Self Insurance Claim (Workers Comp Los Altos)	5,000
5350100	5350100	Miscellaneous/Operations Contingency	55,000
5570000	5570000	Depreciation Expense	
		Total Operating Expenditures	423,231
		Salaries & Payroll Taxes	
5108400		Permanent Employees - Special Districts	
	5108401	General Manager	132,000
	5108402	Emergency Services Manager	110,000
	5108403	District Clerk	65,000
	5108404	General Analyst	65,000
	5108405	Technical Analyst	65,000
	5108406	Operations Manager	110,000
		Total Permanent Employees - Special Districts	547,000
5110500	5110500	Medicare Tax - Employers Share	8,000
5113020	5113020	Social Security - Special Districts	34,000
5113040	5113040	Unemployment - Special Districts	2,600
5113050	5113050	Workers Comp - Special Districts	16,000
		Total Salaries & Payroll Taxes	607,600
		Professional & Specialized Services	
	5255101	Annual Audit Charter	21,000
	5255102	Accounting Services	39,600
	5255103	Outside Legal Fees	300,000
	5255104	Outside Professional Services	50,000
	5255105	Professional & Specialized Serv. Contingency	100,000
5255100		Total Professional & Spec. Services	510,600

5255500		Contract Services	
	5255501	Central Fire District	5,135,862
	5255502	Battalion 14	1,244,220
	5255503	SCCFD Supplies, Maintenance & Reimbursements	15,000
	5255504	Extra Fire Season Staff	100,000
	5255505	Type 3 Fire Engine Rental	30,000
	5255506	SCCFD Apparatus Enhancements	375,000
	5255507	Contract Services Contingency	45,000
5255500		Total Contract Services	6,945,082
5255600		Contract Services (Consultants)	
	5255601	Independent Contractor - Consultants	75,000
	5255602	Contract Serv. (Consultants) Contingency	25,000
5255600		Total Contract Services (Consultants)	100,000
5282200		Projects and Programs	
	5282201	Chipping Program	500,000
	5282202	Yard Waste Program	45,000
	5282203	Brush Goat Program	25,000
	5282204	Emergency/CERT/ARK Supplies	25,000
	5282205	Hydrant Repair and Maintenance	40,000
	5282206	Emergency Access Roads	20,000
	5282207	Haz. Fuel Reduction & Shaded Fuel Breaks	2,000,000
	5282208	Fire Service Water Flow Improvements	1,800,000
	5282210	Home Ignition Zone (HIZ) Program	200,000
	5282211	Neighborhood Grant Program	15,000
	5282209	Projects & Programs Oversight	150,000
	5282212	Projects & Programs Contingency	275,000
5282200		Total Projects and Programs	5,095,000
		Total Expenditures:	13,681,513
		Net Change in Fund Balance	(495,164)

Balance Sheet

Assets	Cash	20,343,297
	Accounts Receivable / Prepaids	150,000
	Capital Assets (net of Accum. Depreciation)	1,996,027
	Total Assets	22,489,324
Liabilities	Accounts Payable	300,000
Fund Balance	Committed to Operations	2,000,000
	Committed to Emergency Operations	2,000,000
	Committed to Buildings and Improvements	6,000,000
	Committed to Wildfire Protection Technology	1,000,000
	Committed to Hydrants and Infrastructures	3,000,000
	Total Committed Funds	14,000,000
Net Position	Unassigned Fund Balance	6,193,297
	Investment in Capital Assets	1,996,027
	Total Liabilities and Net Position	22,489,324