



Vargas Company

March 12, 2019

Los Altos Hills County Fire District
P.O. Box 1766
Los Altos, CA 94023-1766

RE: Financial Statement Package – February 2019

Dear Commissioners,

Enclosed please find the Los Altos Hills County Fire District's interim financial statement package for the month of February 2019, as follows:

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As discussed at the January 19, 2019 meeting, the Battalion Chief credit had been miscalculated since January of 2017, which resulted in LAHCFD paying SCCFD less than what is outlined in the contract. A one-time adjustment of \$6,617 was added to the February invoice from SCCFD.

Sincerely,

Cori Vargas
Vargas Company

LOS ALTOS HILLS COUNTY FIRE DISTRICT

Balance Sheet

As of February 28, 2019

	<u>Feb 28, 19</u>	<u>Jan 31, 19</u>
ASSETS		
Current Assets		
Checking/Savings		
1000200 · Cash-Commingled	(2,704,970.08)	(2,698,162.23)
1100000 · Cash-Clearing Account	19,437,104.38	20,100,318.02
1112000 · Cash - Imprest Cash	500.00	500.00
Total Checking/Savings	<u>16,732,634.30</u>	<u>17,402,655.79</u>
Total Current Assets	16,732,634.30	17,402,655.79
Fixed Assets		
1301400 · Land (Manual Post)	4,688.00	4,688.00
1302100 · Accum Depr - Buildings	(1,124,910.00)	(1,124,910.00)
1302300 · Buildings and Improvements (MP)	2,552,838.00	2,552,838.00
1303100 · Accum Depr - LI-Fire Hydrants	(334,069.00)	(334,069.00)
1303300 · LI - Fire Hydrants (MP)	1,078,745.00	1,078,745.00
1305100 · Accum Depr - Equipment & Furnit	(60,997.00)	(60,997.00)
1305300 · Equipment and Furniture (MP)	63,118.13	63,118.13
Total Fixed Assets	<u>2,179,413.13</u>	<u>2,179,413.13</u>
TOTAL ASSETS	<u>18,912,047.43</u>	<u>19,582,068.92</u>
LIABILITIES & EQUITY		
Equity		
3000000 · Investment in Capital Assets	2,179,413.13	2,179,413.13
3400300 · Fund Balance - Unassigned	11,963,919.13	11,963,919.13
3400930 · Fund Balance - Committed		
3400931 · Committed to Operations	2,000,000.00	2,000,000.00
3400933 · Committed to Emergency Ops	2,000,000.00	2,000,000.00
Total 3400930 · Fund Balance - Committed	<u>4,000,000.00</u>	<u>4,000,000.00</u>
Net Income	768,715.17	1,438,736.66
Total Equity	<u>18,912,047.43</u>	<u>19,582,068.92</u>
TOTAL LIABILITIES & EQUITY	<u>18,912,047.43</u>	<u>19,582,068.92</u>

LOS ALTOS HILLS COUNTY FIRE DISTRICT

Profit & Loss

February 2019

	<u>Feb 19</u>	<u>Jul '18 - Feb 19</u>
Income		
4001100 · Prop Taxes-Curr Secured	0.00	5,991,546.96
4001200 · Prop Taxes-Unitary	0.00	29,292.72
4001210 · Prop Taxes - Unitary Railroad	0.00	472.56
4002100 · Prop Taxes-Curr Unsecured	0.00	653,750.42
4006100 · Property Taxes-SB 813	31,170.90	176,558.61
4301100 · Interest-Dep & Investments		
4301101 · County	32,711.01	101,376.35
Total 4301100 · Interest-Dep & Investments	32,711.01	101,376.35
4302100 · Property Rental	2,000.00	5,500.00
4419100 · Homeowner's Property Tax Relief	0.00	21,847.12
4813000 · Misc. Income		
4813900 · Misc Reimbursements	0.00	107.74
Total 4813000 · Misc. Income	0.00	107.74
Total Income	65,881.91	6,980,452.48
Gross Profit	65,881.91	6,980,452.48
Expense		
5108400 · Perm Employees - Special Dist	7,916.66	39,583.30
5110500 · Medicare Tax - Employer Share	114.80	574.00
5113020 · FICA - Special Dist	490.84	2,454.20
5113040 · Unemployment - Special Dist	0.00	574.00
5220100 · Insurance	0.00	3,594.29
5225500 · Commissioners Fee	0.00	4,400.00
5235400 · Outside Repair & Maintenance		
5235401 · Hydrant Repair & Maintenance	14,723.87	24,862.73
Total 5235400 · Outside Repair & Maintenance	14,723.87	24,862.73
5250100 · Office Expense	996.79	2,007.39
5255100 · Professional & Specialized Serv		
5255101 · Annual Audit-Charter	0.00	18,524.00
5255102 · Accounting Services	3,300.00	23,100.00
5255103 · Outside Legal Services	21,050.00	129,891.50
5255104 · Outside Consulting Services	1,453.49	11,034.21
Total 5255100 · Professional & Specialized Serv	25,803.49	182,549.71
5255500 · Contract Services		
5255501 · Santa Clara Co. Fire Dept.	399,799.00	3,090,928.46
5255502 · Battalion 74 Services	103,472.00	753,446.90
5255504 · Emergency Prep/Fire Prevention	159.00	1,415.86
5255505 · Extra Fire Season Patrol	0.00	300,389.27
5255506 · Type 3 Fire Engine Rental	0.00	90,134.00
5255507 · City of Los Altos Workers Comp.	2,607.89	2,765.17
Total 5255500 · Contract Services	506,037.89	4,239,079.66

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss
February 2019

	<u>Feb 19</u>	<u>Jul '18 - Feb 19</u>
5257130 · Consultants - General and Admin		
5257131 · Clerk	5,355.00	37,485.00
5257132 · Fire Consultant	4,000.00	28,000.00
Total 5257130 · Consultants - General and Admin	9,355.00	65,485.00
5260100 · Publications and Legal Notices.	1,428.00	5,736.20
5282200 · Projects and Programs		
5282201 · Chipping Program	18,865.02	168,330.64
5282202 · Yard Waste Program	17,991.04	27,141.19
5282204 · Buildings and Grounds	1,080.00	3,320.00
5282206 · Tree Removal Program	131,000.00	1,441,945.00
Total 5282200 · Projects and Programs	168,936.06	1,640,736.83
5350100 · Misc Expense-Others	100.00	100.00
Total Expense	<u>735,903.40</u>	<u>6,211,737.31</u>
Net Income	<u><u>(670,021.49)</u></u>	<u><u>768,715.17</u></u>

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss Budget vs. Actual
February 2019

	Feb 19	Budget	\$ Over/(Under) Budget	Fav/(Unfav) Variance
Income				
4006100 · Property Taxes-SB 813	31,170.90	22,982.00	8,188.90	35.63%
4301100 · Interest-Dep & Investments				
4301101 · County	32,711.01	0.00	32,711.01	100.0%
Total 4301100 · Interest-Dep & Investments	32,711.01	0.00	32,711.01	100.0%
4302100 · Property Rental	2,000.00	0.00	2,000.00	100.0%
Total Income	65,881.91	22,982.00	42,899.91	186.67%
Gross Profit	65,881.91	22,982.00	42,899.91	186.67%
Expense				
5108400 · Perm Employees - Special Dist	7,916.66	11,000.00	(3,083.34)	28.03%
5110500 · Medicare Tax - Employer Share	114.80	160.00	(45.20)	28.25%
5113020 · FICA - Special Dist	490.84	640.00	(149.16)	23.31%
5235400 · Outside Repair & Maintenance				
5235401 · Hydrant Repair & Maintenance	14,723.87	8,000.00	6,723.87	(84.05%)
Total 5235400 · Outside Repair & Maintenance	14,723.87	8,000.00	6,723.87	(84.05%)
5250100 · Office Expense	996.79	500.00	496.79	(99.36%)
5255100 · Professional & Specialized Serv				
5255101 · Annual Audit-Charter	0.00	2,000.00	(2,000.00)	100.0%
5255102 · Accounting Services	3,300.00	3,500.00	(200.00)	5.71%
5255103 · Outside Legal Services	21,050.00	10,000.00	11,050.00	(110.5%)
5255104 · Outside Consulting Services	1,453.49	0.00	1,453.49	(100.0%)
Total 5255100 · Professional & Specialized Serv	25,803.49	15,500.00	10,303.49	(66.47%)
5255500 · Contract Services				
5255501 · Santa Clara Co. Fire Dept.	399,799.00	398,012.00	1,787.00	(0.45%)
5255502 · Battalion 74 Services	103,472.00	96,431.00	7,041.00	(7.3%)
5255503 · Emergency Service Coordinator	0.00	6,638.00	(6,638.00)	100.0%
5255504 · Emergency Prep/Fire Prevention	159.00	2,000.00	(1,841.00)	92.05%
5255507 · City of Los Altos Workers Comp.	2,607.89	0.00	2,607.89	(100.0%)
Total 5255500 · Contract Services	506,037.89	503,081.00	2,956.89	(0.59%)

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss Budget vs. Actual
February 2019

	Feb 19	Budget	\$ Over/(Under) Budget	Fav/(Unfav) Variance
5257130 · Consultants - General and Admin				
5257131 · Clerk	5,355.00	5,355.00	0.00	0.0%
5257132 · Fire Consultant	4,000.00	4,000.00	0.00	0.0%
Total 5257130 · Consultants - General and Admin	9,355.00	9,355.00	0.00	0.0%
5260100 · Publications and Legal Notices.	1,428.00	250.00	1,178.00	(471.2%)
5282200 · Projects and Programs				
5282201 · Chipping Program	18,865.02	30,000.00	(11,134.98)	37.12%
5282202 · Yard Waste Program	17,991.04	10,000.00	7,991.04	(79.91%)
5282204 · Buildings and Grounds	1,080.00	350.00	730.00	(208.57%)
5282205 · Emergency Access Roads	0.00	1,000.00	(1,000.00)	100.0%
5282206 · Tree Removal Program	131,000.00	150,000.00	(19,000.00)	12.67%
5282208 · Hydrant/Main Improv.-Purissima	0.00	1,000.00	(1,000.00)	100.0%
5282209 · Hydrant/Main Improv.-Cal Water	0.00	1,000.00	(1,000.00)	100.0%
5282210 · Fire Service Water Flow Impr.	0.00	100,000.00	(100,000.00)	100.0%
5282215 · Project & Programs Contingency	0.00	40,000.00	(40,000.00)	100.0%
Total 5282200 · Projects and Programs	168,936.06	333,350.00	(164,413.94)	49.32%
5350100 · Misc Expense-Others	100.00	0.00	100.00	(100.0%)
Total Expense	735,903.40	881,836.00	(145,932.60)	16.55%
Net Income	(670,021.49)	(858,854.00)	188,832.51	(21.99%)

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss Budget vs. Actual Year-to-Date
 July 2018 through February 2019

	Jul '18 - Feb 19	Budget	\$ Over/(Under) Budget	Fav/(Unfav) Variance	FY19 Budget	YTD % to FY18 Budget
Income						
4001100 · Prop Taxes-Curr Secured	5,991,546.96	5,698,820.00	292,726.96	5.14%	10,361,485.00	57.83%
4001200 · Prop Taxes-Unitary	29,292.72	22,000.00	7,292.72	33.15%	43,900.00	66.73%
4001210 · Prop Taxes - Unitary Railroad	472.56	500.00	(27.44)	(5.49%)	1,000.00	47.26%
4002100 · Prop Taxes-Curr Unsecured	653,750.42	656,000.00	(2,249.58)	(0.34%)	698,000.00	93.66%
4006100 · Property Taxes-SB 813	176,558.61	160,895.00	15,663.61	9.74%	287,283.00	61.46%
4301100 · Interest-Dep & Investments						
4301101 · County	101,376.35	87,500.00	13,876.35	15.86%	175,000.00	57.93%
Total 4301100 · Interest-Dep & Investments	101,376.35	87,500.00	13,876.35	15.86%	175,000.00	57.93%
4302100 · Property Rental	5,500.00	0.00	5,500.00	10,000.0%	4,500.00	122.22%
4419100 · Homeowner's Property Tax Relief	21,847.12	21,500.00	347.12	1.61%	43,000.00	50.81%
4813000 · Misc. Income						
4813800 · Miscellaneous Income - Other	0.00	150.00	(150.00)	(100.0%)	250.00	0.00%
4813900 · Misc Reimbursements	107.74	0.00	107.74	100.0%	250.00	43.10%
Total 4813000 · Misc. Income	107.74	150.00	(42.26)	(28.17%)	500.00	21.55%
4980220 · Property Taxes - Excess ERAF	0.00	0.00	0.00	0.0%	15,000.00	0.00%
Total Income	6,980,452.48	6,647,365.00	333,087.48	5.01%	11,629,668.00	60.02%
Gross Profit	6,980,452.48	6,647,365.00	333,087.48	5.01%	11,629,668.00	60.02%
Expense						
5108400 · Perm Employees - Special Dist	39,583.30	82,500.00	(42,916.70)	52.02%	132,100.00	29.96%
5110500 · Medicare Tax - Employer Share	574.00	1,200.00	(626.00)	52.17%	1,900.00	30.21%
5113020 · FICA - Special Dist	2,454.20	4,800.00	(2,345.80)	48.87%	8,000.00	30.68%
5113040 · Unemployment - Special Dist	574.00	500.00	74.00	(14.8%)	500.00	114.80%
5220100 · Insurance	3,594.29	5,000.00	(1,405.71)	28.11%	5,000.00	71.89%
5225500 · Commissioners Fee	4,400.00	7,400.00	(3,000.00)	40.54%	15,000.00	29.33%
5235400 · Outside Repair & Maintenance						
5235401 · Hydrant Repair & Maintenance	24,862.73	33,500.00	(8,637.27)	25.78%	40,000.00	62.16%
Total 5235400 · Outside Repair & Maintenance	24,862.73	33,500.00	(8,637.27)	25.78%	40,000.00	62.16%
5250100 · Office Expense	2,007.39	8,000.00	(5,992.61)	74.91%	10,000.00	20.07%
5255100 · Professional & Specialized Serv						
5255101 · Annual Audit-Charter	18,524.00	22,000.00	(3,476.00)	15.8%	22,000.00	84.20%
5255102 · Accounting Services	23,100.00	24,500.00	(1,400.00)	5.71%	42,000.00	55.00%
5255103 · Outside Legal Services	129,891.50	66,000.00	63,891.50	(96.81%)	115,000.00	112.95%
5255104 · Outside Consulting Services	11,034.21	8,500.00	2,534.21	(29.81%)	10,000.00	110.34%
Total 5255100 · Professional & Specialized Serv	182,549.71	121,000.00	61,549.71	(50.87%)	189,000.00	96.59%

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss Budget vs. Actual Year-to-Date
July 2018 through February 2019

	Jul '18 - Feb 19	Budget	\$ Over/(Under) Budget	Fav/(Unfav) Variance	FY19 Budget	YTD % to FY18 Budget
5255500 · Contract Services						
5255501 · Santa Clara Co. Fire Dept.	3,090,928.46	3,087,352.00	3,576.46	(0.12%)	4,679,400.00	66.05%
5255502 · Battalion 74 Services	753,446.90	746,272.00	7,174.90	(0.96%)	1,132,000.00	66.56%
5255503 · Emergency Service Coordinator	0.00	51,544.00	(51,544.00)	100.0%	78,100.00	0.00%
5255504 · Emergency Prep/Fire Prevention	1,415.86	13,500.00	(12,084.14)	89.51%	25,000.00	5.66%
5255505 · Extra Fire Season Patrol	300,389.27	270,000.00	30,389.27	(11.26%)	320,100.00	93.84%
5255506 · Type 3 Fire Engine Rental	90,134.00	106,400.00	(16,266.00)	15.29%	126,000.00	71.53%
5255507 · City of Los Altos Workers Comp.	2,765.17	500.00	2,265.17	(453.03%)	1,500.00	184.34%
Total 5255500 · Contract Services	4,239,079.66	4,275,568.00	(36,488.34)	0.85%	6,362,100.00	66.63%
5257130 · Consultants - General and Admin						
5257131 · Clerk	37,485.00	37,485.00	0.00	0.0%	64,260.00	58.33%
5257132 · Fire Consultant	28,000.00	28,000.00	0.00	0.0%	48,000.00	58.33%
Total 5257130 · Consultants - General and Admin	65,485.00	65,485.00	0.00	0.0%	112,260.00	58.33%
5258200 · Professional Services-Internal	0.00	0.00	0.00	0.0%	231.00	0.00%
5259200 · Property Tax Admin Fee	0.00	0.00	0.00	0.0%	104,907.00	0.00%
5260100 · Publications and Legal Notices.	5,736.20	4,750.00	986.20	(20.76%)	8,000.00	71.70%
5282200 · Projects and Programs						
5282201 · Chipping Program	168,330.64	221,000.00	(52,669.36)	23.83%	360,000.00	46.76%
5282202 · Yard Waste Program	27,141.19	30,000.00	(2,858.81)	9.53%	40,000.00	67.85%
5282203 · Brush Goat Program	0.00	0.00	0.00	0.0%	20,000.00	0.00%
5282204 · Buildings and Grounds	3,320.00	5,575.00	(2,255.00)	40.45%	7,000.00	47.43%
5282205 · Emergency Access Roads	0.00	3,000.00	(3,000.00)	100.0%	5,000.00	0.00%
5282206 · Tree Removal Program	1,441,945.00	1,260,000.00	181,945.00	(14.44%)	2,000,000.00	72.10%
5282208 · Hydrant/Main Improv.-Purissima	0.00	5,000.00	(5,000.00)	100.0%	10,000.00	0.00%
5282209 · Hydrant/Main Improv.-Cal Water	0.00	5,000.00	(5,000.00)	100.0%	10,000.00	0.00%
5282210 · Fire Service Water Flow Impr.	0.00	400,000.00	(400,000.00)	100.0%	1,200,000.00	0.00%
5282215 · Project & Programs Contingency	0.00	180,000.00	(180,000.00)	100.0%	500,000.00	0.00%
Total 5282200 · Projects and Programs	1,640,736.83	2,109,575.00	(468,838.17)	22.22%	4,152,000.00	39.52%
5350100 · Misc Expense-Others	100.00	1,000.00	(900.00)	90.0%	2,000.00	5.00%
Total Expense	6,211,737.31	6,720,278.00	(508,540.69)	7.57%	11,142,998.00	55.75%
Net Income	768,715.17	(72,913.00)	841,628.17	1,154.29%	486,670.00	157.95%

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss Prior Year Comparison
February 2019

	Feb 19	Feb 18	\$ Change	% Change
Income				
4006100 · Property Taxes-SB 813	31,170.90	22,106.72	9,064.18	41.0%
4301100 · Interest-Dep & Investments				
4301101 · County	32,711.01	26,560.67	6,150.34	23.2%
Total 4301100 · Interest-Dep & Investments	32,711.01	26,560.67	6,150.34	23.2%
4302100 · Property Rental	2,000.00	0.00	2,000.00	100.0%
Total Income	65,881.91	48,667.39	17,214.52	35.4%
Gross Profit	65,881.91	48,667.39	17,214.52	35.4%
Expense				
5108400 · Perm Employees - Special Dist	7,916.66	0.00	7,916.66	100.0%
5110500 · Medicare Tax - Employer Share	114.80	0.00	114.80	100.0%
5113020 · FICA - Special Dist	490.84	0.00	490.84	100.0%
5235400 · Outside Repair & Maintenance				
5235401 · Hydrant Repair & Maintenance	14,723.87	18,537.98	-3,814.11	-20.6%
Total 5235400 · Outside Repair & Maintenance	14,723.87	18,537.98	-3,814.11	-20.6%
5250100 · Office Expense	996.79	353.25	643.54	182.2%
5255100 · Professional & Specialized Serv				
5255102 · Accounting Services	3,300.00	3,000.00	300.00	10.0%
5255103 · Outside Legal Services	21,050.00	10,592.00	10,458.00	98.7%
5255104 · Outside Consulting Services	1,453.49	0.00	1,453.49	100.0%
Total 5255100 · Professional & Specialized Serv	25,803.49	13,592.00	12,211.49	89.8%
5255500 · Contract Services				
5255501 · Santa Clara Co. Fire Dept.	399,799.00	381,888.41	17,910.59	4.7%
5255502 · Battalion 74 Services	103,472.00	92,235.65	11,236.35	12.2%
5255503 · Emergency Service Coordinator	0.00	6,377.84	-6,377.84	-100.0%
5255504 · Emergency Prep/Fire Prevention	159.00	247.51	-88.51	-35.8%
5255507 · City of Los Altos Workers Comp.	2,607.89	0.00	2,607.89	100.0%
Total 5255500 · Contract Services	506,037.89	480,749.41	25,288.48	5.3%
5257130 · Consultants - General and Admin				
5257131 · Clerk	5,355.00	5,158.33	196.67	3.8%
5257132 · Fire Consultant	4,000.00	4,685.00	-685.00	-14.6%
Total 5257130 · Consultants - General and Admin	9,355.00	9,843.33	-488.33	-5.0%
5260100 · Publications and Legal Notices.	1,428.00	132.00	1,296.00	981.8%

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss Prior Year Comparison
February 2019

	Feb 19	Feb 18	\$ Change	% Change
5282200 · Projects and Programs				
5282201 · Chipping Program	18,865.02	26,572.96	-7,707.94	-29.0%
5282202 · Yard Waste Program	17,991.04	0.00	17,991.04	100.0%
5282204 · Buildings and Grounds	1,080.00	0.00	1,080.00	100.0%
5282206 · Tree Removal Program	131,000.00	228,688.94	-97,688.94	-42.7%
5282210 · Fire Service Water Flow Impr.	0.00	8,027.75	-8,027.75	-100.0%
Total 5282200 · Projects and Programs	168,936.06	263,289.65	-94,353.59	-35.8%
5350100 · Misc Expense-Others	100.00	0.00	100.00	100.0%
Total Expense	735,903.40	786,497.62	-50,594.22	-6.4%
Net Income	-670,021.49	-737,830.23	67,808.74	9.2%

**LOS ALTOS HILLS COUNTY FIRE DISTRICT
Revenues - Transaction Detail By Account**

February 2019

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
4006100 · Property Taxes-SB 813				
Deposit	02/22/2019	County of Santa Clara - Property Taxes	1/19 1% Suppl	31,170.90
Total 4006100 · Property Taxes-SB 813				<u>31,170.90</u>
4301100 · Interest-Dep & Investments				
4301101 · County				
Deposit	02/01/2019	County of Santa Clara - Interest Alloc	Int. Alloc Qtr 2 Advanc	32,711.01
Total 4301101 · County				<u>32,711.01</u>
Total 4301100 · Interest-Dep & Investments				32,711.01
4302100 · Property Rental				
Deposit	02/04/2019		Deposit	2,000.00
Total 4302100 · Property Rental				<u>2,000.00</u>
TOTAL				<u><u>65,881.91</u></u>

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Expenses - Transaction Detail By Account

February 2019

Date	Name	Memo	Amount
5108400 · Perm Employees - Special Dist			
02/14/2019	Logan, J - Employee	Payroll 2/1/19-2/14/19	3,958.33
02/28/2019	Logan, J - Employee	Payroll 2/15/19-2/28/19	3,958.33
Total 5108400 · Perm Employees - Special Dist			7,916.66
5110500 · Medicare Tax - Employer Share			
02/14/2019	IRS	Payroll Taxes - 2/1/19-2/14/19	57.40
02/28/2019	IRS	Payroll Taxes - 2/15/19-2/28/19	57.40
Total 5110500 · Medicare Tax - Employer Share			114.80
5113020 · FICA - Special Dist			
02/14/2019	IRS	Payroll Taxes - 2/1/19-2/14/19	245.42
02/28/2019	IRS	Payroll Taxes - 2/15/19-2/28/19	245.42
Total 5113020 · FICA - Special Dist			490.84
5235400 · Outside Repair & Maintenance			
5235401 · Hydrant Repair & Maintenance			
02/05/2019	Purissima Hills Water District	Reimbursement for Hydrant Repair	14,723.87
Total 5235401 · Hydrant Repair & Maintenance			14,723.87
Total 5235400 · Outside Repair & Maintenance			14,723.87
5250100 · Office Expense			
02/05/2019	Sharp Business Systems	Annual Maintenance Renewal	634.30
02/19/2019	Petty Cash Custodian - Jeanne Evilsizer	Petty Cash - postage, supplies, etc.	362.49
Total 5250100 · Office Expense			996.79
5255100 · Professional & Specialized Serv			
5255102 · Accounting Services			
02/05/2019	Vargas Company	Financial Services Jan. 2019	3,300.00
Total 5255102 · Accounting Services			3,300.00
5255103 · Outside Legal Services			
02/19/2019	Jorgenson, Siegel, McClure & Flegel	Legal Fees Jan. 2019	21,050.00
Total 5255103 · Outside Legal Services			21,050.00
5255104 · Outside Consulting Services			
02/05/2019	Nguyen, Angela	Consulting Services Dec 2018 - Jan 2...	800.24
02/11/2019	Paychex	12/28/18-1/31/19 + Year End Processi...	285.55
02/19/2019	Nguyen, Angela	Consulting Services 2/1/19-2/15/19	367.70
Total 5255104 · Outside Consulting Services			1,453.49
Total 5255100 · Professional & Specialized Serv			25,803.49
5255500 · Contract Services			
5255501 · Santa Clara Co. Fire Dept.			
02/28/2019	Santa Clara County Central Fire Protectio	Fire Protection Services Feb. 2019	399,799.00
Total 5255501 · Santa Clara Co. Fire Dept.			399,799.00
5255502 · Battalion 74 Services			
02/28/2019	Santa Clara County Central Fire Protectio	Fire Protection Services Feb. 2019	103,773.00
02/28/2019	Santa Clara County Central Fire Protectio	Battalion Chief Credit	(6,918.00)
02/28/2019	Santa Clara County Central Fire Protectio	Jan 2017- Jan 2019 Adjustment	6,617.00
Total 5255502 · Battalion 74 Services			103,472.00

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Expenses - Transaction Detail By Account

February 2019

Date	Name	Memo	Amount
5255504 · Emergency Prep/Fire Prevention			
02/28/2019	Santa Clara County Central Fire Protectio	Comcast	159.00
Total 5255504 · Emergency Prep/Fire Prevention			159.00
5255507 · City of Los Altos Workers Comp.			
02/19/2019	City of Los Altos	Worker's Comp Oct-Dec 2018	2,607.89
Total 5255507 · City of Los Altos Workers Comp.			2,607.89
Total 5255500 · Contract Services			506,037.89
5257130 · Consultants - General and Admin			
5257131 · Clerk			
02/05/2019	Evilsizer, Jeanne	Clerk's Fee Jan. 2019	5,355.00
Total 5257131 · Clerk			5,355.00
5257132 · Fire Consultant			
02/05/2019	Farwell, Stu	Consulting Fee Jan. 2019	4,000.00
Total 5257132 · Fire Consultant			4,000.00
Total 5257130 · Consultants - General and Admin			9,355.00
5260100 · Publications and Legal Notices.			
02/19/2019	Petty Cash Custodian - Jeanne Evilsizer	Board Member Ad	240.00
02/19/2019	Town of Los Altos Hills	Our Town Mailing Dec. 2018	1,188.00
Total 5260100 · Publications and Legal Notices.			1,428.00
5282200 · Projects and Programs			
5282201 · Chipping Program			
02/05/2019	AID Mailing & Fulfillment	Brush Chipping Notice Area 3	1,000.02
02/05/2019	S.P. McClenahan Co., Inc.	Brush Chipping Area 1	17,865.00
Total 5282201 · Chipping Program			18,865.02
5282202 · Yard Waste Program			
02/19/2019	Town of Los Altos Hills	Yard Waste Jul-Sept 2018	8,919.04
02/19/2019	Town of Los Altos Hills	Yard Waste Oct-Dec 2018	9,072.00
Total 5282202 · Yard Waste Program			17,991.04
5282204 · Buildings and Grounds			
02/19/2019	Crystal Springs Landscaping Co.	Station Landscaping Dec. 2018	360.00
02/19/2019	Crystal Springs Landscaping Co.	Station Landscaping Jan. 2019	360.00
02/19/2019	Crystal Springs Landscaping Co.	Station Landscaping Feb. 2019	360.00
Total 5282204 · Buildings and Grounds			1,080.00
5282206 · Tree Removal Program			
02/05/2019	S.P. McClenahan Co., Inc.	Tree Program Billing #7	131,000.00
Total 5282206 · Tree Removal Program			131,000.00
Total 5282200 · Projects and Programs			168,936.06
5350100 · Misc Expense-Others			
02/19/2019	Petty Cash Custodian - Jeanne Evilsizer	Special Dist Assoc. Dues	100.00
Total 5350100 · Misc Expense-Others			100.00
TOTAL			735,903.40

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Expenses by Vendor Summary
February 2019

	<u>Feb 19</u>	<u>Jul '18 - Feb 19</u>
AID Mailing & Fulfillment	1,000.02	7,865.70
Carr, Janice		500.00
City of Los Altos	2,607.89	2,765.17
Crystal Springs Landscaping Co.	1,080.00	3,320.00
EDD		532.00
Evilsizer, Jeanne	5,355.00	37,485.00
FAIRA Insurance		2,517.00
Farwell, Stu	4,000.00	28,000.00
IRS	605.64	3,070.20
Jorgenson, Siegel, McClure & Flegel	21,050.00	130,968.79
Jost, Karen		560.00
Kielty Arborist Services		9,600.00
KornDev		2,802.40
Logan, J - Employee	7,916.66	39,583.30
Los Altos Town Crier		760.20
Nguyen, Angela	1,167.94	1,167.94
O'Grady Paving		6,400.00
Pakpour Consulting Group, Inc.		6,895.89
Paychex	285.55	517.55
Petty Cash Custodian - Jeanne Evilsizer	702.49	1,675.59
Price, Duffy		700.00
Purissima Hills Water District	14,723.87	14,723.87
Richard Pattisson Contractors		2,959.23
S.P. McClenahan Co., Inc.	148,865.00	1,592,680.00
Santa Clara County Central Fire Protectio	503,430.00	4,236,314.49
Sharp Business Systems	634.30	634.30
Spreen, Roger		637.50
Town of Los Altos Hills	19,179.04	31,877.19
Tyson, George		800.00
Vargas Company	3,300.00	23,100.00
Vaughn, Melvin		400.00
Vavrinek, Trine, Day & Co.		18,524.00
Warren, Mark		900.00
Wu, Michelle		500.00
TOTAL	<u>735,903.40</u>	<u>6,211,737.31</u>