

Roger Spreen, President
Joan Sherlock, Vice President
Jim Basiji, Commissioner
Kavita Tankha, Commissioner
George Tyson, Commissioner
Melvin Vaughn, Commissioner
Mark Warren, Commissioner



**Los Altos Hills County Fire District
Board of Commissioners
Regular Meeting
Agenda
Tuesday, May 17, 2022, 7:00 p.m.**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE LOS ALTOS HILLS COUNTY FIRE DISTRICT COMMISSION WILL BE HELD ON TUESDAY, MAY 17, 2022 AT 7:00 P.M.

Pursuant to Government Code section 54953(e), meetings of the Los Altos Hills County Fire District Board of Commissioners will be held by teleconference only.

No physical location will be available for this meeting; however, members of the public will be able to participate in the meeting as noted below. Please note that the videoconference will be recorded. Your voice and image may be captured in the video-recording, will become part of the public record and will be posted on the District's website within each Commission Meeting page and on the District's YouTube channel (https://www.youtube.com/channel/UCvDMiBSeIBfyjKyZp_koZtg).

Please join the videoconference via PC, Mac, Linux, iOS, or Android, by using the link and passcode below:

Link: <https://lahcfd-org.zoom.us/j/83700638906>

Meeting ID: 837 0063 8906

Passcode: 323219

Or join the meeting by teleconference, by following the instructions below:

Call: (408) 961-3927 or (855) 758-1310 (US Toll Free)

Meeting ID: 837 0063 8906

Passcode: 323219

Do not join the call as the host. You should join the call as a "call-in participant" by pressing the pound (#) sign.

Please observe video/teleconference etiquette (mute your phone or computer, public comment only during appropriate times). If you have technical issues joining the call, please immediately email LAHCFD Clerk at clerk@lahcfd.org and leave a call back number.

NOTICE TO THE PUBLIC

MEETING PROCEDURES.

- The Board of Commissioners may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the recommended actions.
- All reports and supporting materials are available for review on the internet at <https://www.lahcfd.org/governance/commission-meetings/>.
- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to all or a majority of the Board of Commissioners less than 72 hours prior to that meeting are available for public inspection upon request.
- The Board of Commissioners shall provide at least twice the allotted time to members of the public who utilize interpreters or translators, unless simultaneous translation equipment is used.

ASSISTANCE FOR PERSONS WITH DISABILITIES.

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodation for this meeting should notify the District Clerk at (650) 949-1044. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility (28 CFR 35.102-35.104 ADA Title II)

PUBLIC COMMENT INSTRUCTIONS.

- Written public comments may be submitted by email to clerk@lahcfd.org. Written comments will be distributed to the Board as quickly as possible, however, please note that documents may take up to 24 hours to be posted to the agenda outline.
- Spoken public comments will be accepted through the teleconference meeting. To address the Board, click on the Zoom link listed above to access the meeting, or dial into the meeting following the instructions on the first page of the agenda.

OPENING

1. Roll Call.
2. Commission President Remarks.

PUBLIC COMMENT

3. Public Comment. Persons wishing to address the Commission on any subject not on the agenda, may do so now. Please note, however, the Commission is not able to undertake extended discussion or action tonight on items not on the agenda. Items may be referred to staff for appropriate action, which may include placement on the next available agenda. District policy is to limit public testimony to three minutes per speaker, unless the number of speakers requires the Commission President to impose shorter time limits.

CONSENT AGENDA AND CHANGES TO ORDER OF AGENDA

4. Consent Calendar and Changes to the Order of the Board of Commissioners Agenda.
 - A. Approve Draft Minutes of April 19, 2022, Regular Meeting
 - B. Receive Financial Statement Package - Period 10, April 2022
 - C. Receive Disbursements for May 2022
 - D. Receive Report on Santa Clara County Public Health Officer COVID-19 Related Orders
 - E. Adopt Resolution No. 22-08 of the Los Altos Hills County Fire District Board of Commissioners making required findings that: (1) Circumstances of State Emergency Continue to Exist; and (2) Recommended Measures to Promote Social Distancing Continue to Exist that Require Continued Remote Meetings in Accordance with Government Code section 54953(e)(3)
 - F. Adopt Resolution 22-09 of the Los Altos Hills County Fire District Board of Commissioners declaring weeds or brush growing and/or rubbish to be a public nuisance and potential fire hazard and setting hearing for objections to proposed removal
 - G. Approve First Amendment to the On-call Agreement for Repair and Replacement Services for Damaged Hydrants and Appurtenances, dated June 15, 2021, to extend the term to June 14, 2023, with all other terms and conditions to remain the same, that has been approved by County Counsel as to form and legality
 - H. Adopt Resolution 22-10 of the Los Altos Hills County Fire District Board of Commissioners Amending Conflict of Interest Code

- I. Receive Santa Clara County Fire Chief Report.
 - i. Monthly report for April 2022
- J. Receive General Manager Report
 - i. Updates, events and activities
 - ii. Update on Palo Alto Fire Station 8
- K. Receive the Pre-Wildfire Risk and Mitigation Management Program Report, Item 20, presented by the Santa Clara County Central Fire Protection District to the Housing and Land Use, Environmental, Transportation Committee (HLUET) at the April 21, 2022, meeting and at the Santa Clara County Board of Supervisors meeting on May 6, 2022
- L. Receive District Reports: CERT, Emergency Services, Operations, Integrated Hazardous Fuel Reduction
 - i. Receive Community Emergency Response Team (CERT) Report
 - ii. Receive Report on April 30, 2022, Los Altos Hills County Fire District and Town of Los Altos Hills Emergency Preparedness Event
 - iii. Receive update on Goat Grazing, Integrated Hazardous Fuel Reduction (IHFR)
 - iv. Receive update on Altamont Road Evacuation Route and Road Hardening Project
 - v. Receive update on I-280 Project and grant sub-application
- M. Receive Financial Consultant Report and District Clerk Report.
 - i. Receive FY2022/2023 Updated Draft Budget Narrative
 - ii. Report on procurement process for District Financial Auditor
 - iii. Receive update on FY2021/2022 Budget and County of Santa Clara Budget Workshops and Public Hearings Process

PROCUREMENT OF ENVIRONMENTAL CONSULTING SERVICES

- 5. Delegate authority to the General Manager to execute an agreement between the Los Altos Hills County Fire District and Dudek Environmental Consultants for environmental consulting services that includes to California Environment Quality Act (CEQA) compliance activities for various District projects such as the I-280 grant sub-application, including a visual inspection assessment, a Project Specific Analysis for the Community Strategic Fuel Break, an update of the CWPP-Annex 4 (Community Wildfire Protection Plan) and provide up to ten hours per month for on-call consulting services and services for additional projects that may be determined for an amount not to exceed One Hundred Seventy Five Thousand Dollars (\$175,000) for a term commencing in May 2022 through May 2023 or for a term of twelve months as determined by the General Manager subject to review and approval by County Counsel as to form and legality

COMMISSIONER REPORTS AND FUTURE AGENDA ITEMS

- 6. Commission Member Reports.
 - A. Future agenda items

CLOSED SESSION

- 7. Closed Session. Public Comment on this item will be taken before adjourning to Closed Session.
EMPLOYEE PERFORMANCE EVALUATION: Title: General Manager

8. Return to Open Session. Report any action taken in Closed Session, as required pursuant to Government Code Section 54957.1

ADJOURNMENT

9. Adjournment.