



# Tree Removal Project

Los Altos Hills County Fire District

May 21, 2019



*Employee-Owned*

# Project Goals

1. **Low cost.**
2. **Maintain and enhance service to the residents.**
3. **Objective and transparent process for selection of vendor.**
4. **Two proposal packages this summer.**

- 1. Removal price per type of tree.**
- 2. Cost/plan for customer coordination and services.**
- 3. Administration cost and reporting.**
- 4. Specify minimum coordination, reporting and customer evaluation.**

# Proposal Evaluation Criteria (Discussion)

- 1. Approach and cost for customer service and coordination.**
- 2. Administration and reporting and cost.**
- 3. Approach to work.**
- 4. Safety history – number and age of equipment – past history with similar projects.**
- 5. Schedule for work.**
- 6. Tree removal costs.**

# Selection Committee

- 1. Outside selection committee to provide most objective selection process, such as neighboring cities or towns, county etc.**
- 2. Committee makes recommendations to board to award contract.**
- 3. Board awards contract.**

# Program Implementation (Discussion)

- 1. Contractor to give property up to 3 opportunities to schedule work.**
- 2. Property will be removed from the list if property owner does not reply after 3 attempts.**
- 3. Monthly report by contractor on the status of project.**
- 4. Evaluation by property owner/customer feed back.**

# Questions and Answers