

**RESOLUTION NO. 19-40**

**RESOLUTION OF THE LOS ALTOS HILLS  
COUNTY FIRE DISTRICT AUTHORIZING  
INDEPENDENT CONTRACTOR AGREEMENT FOR  
CONSULTING SERVICES FOR TECHNICAL SERVICES  
BETWEEN THE LOS ALTOS HILLS COUNTY FIRE DISTRICT  
AND VICTORIA BEBEE**

**WHEREAS**, Los Altos Hills County Fire District (District) retained a temporary part-time independent contractor to provide technical services from January – June 2019 to assist the District Clerk and provide support for the District website among other duties; and

**WHEREAS**, the technical services consulting position has remained vacant while other personnel actions were determined and implemented; and

**WHEREAS**, the Consultant for Technical Services approved on September 17, 2019 is no longer available to provide services to the District; and

**WHEREAS**, it is now timely and necessary to retain an independent contractor to provide part-time technical services to support the many efforts, programs, projects and goals of the District as did the prior technical services consultant; and

**WHEREAS**, Ms. Victoria Bebee is recommended for retention by the District as a part-time independent contractor consultant to provide technical services; and

**WHEREAS**, Ms. Bebee brings a wide variety of skills and experience to the District. Most important is her background and experience working with emergency medical services, fire services, CERT, and as an instructor in emergency preparedness that includes CPR, First Aid and as a POST instructor for the Sheriff's Office of Santa Clara County in addition to her process and program development, organizational skills and public relations abilities; and

**WHEREAS**, the Commission's Personnel subcommittee reviewed the plan to retain a part-time independent contractor for technical services which was originally allocated as a salaried General Analyst position in the FY2019/20 budget but is now recommended as a contract position; and

**WHEREAS**, the Personnel subcommittee also reviewed Ms. Bebee's resume and qualifications and supports the recommendation for retention of Ms. Bebee as a part-time independent contractor for technical services; and

**WHEREAS**, Ms. Victoria Bebee has agreed to act as a consultant on a temporary part-time basis for the District, and

**WHEREAS**, District seeks to retain Ms. Victoria Bebee to provide technical services as set forth in the Agreement between the District and Victoria Bebee to provide part-time independent consulting services for technical services ("Agreement") commencing October 16, 2019 through June 30, 2020 and is attached hereto as Exhibit A; and

**WHEREAS**, the District has read and considered that Agreement which is attached hereto as Exhibit A.

**NOW, THEREFORE**, the District Board of Commissioners does **RESOLVE** as follows:

1. Public interest and convenience require the District enter into the Agreement described above and attached hereto as Exhibit A
2. The District Board of Commissioners hereby approves the Agreement and the District Board President is hereby authorized on behalf of the District to execute the Agreement

**PASSED AND ADOPTED** this 15<sup>th</sup> day of October 2019.

BY:

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Mark Warren, Board President

ATTEST:

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District Clerk, Cori Vargas