



**Los Altos Hills County Fire District
Regular Meeting
Agenda
Tuesday, October 15, 2019 7:00 p.m.
12355 El Monte Road, Los Altos Hills (Foothill College Campus)**

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE LOS ALTOS HILLS COUNTY FIRE DISTRICT WILL BE HELD ON TUESDAY, OCTOBER 15, 2019 AT 7:00 P.M.

1. Roll Call.
2. Public Comment. Persons wishing to address the District on any subject, whether or not on the agenda, may do so now. Please note, however, the District is not able to undertake extended discussion or action tonight on items not on the agenda. Items may be referred to staff for appropriate action, which may include placement on the next available agenda. Please note that, while the District Board will hear comments upon items which are on the agenda at this time, the District will not act on any such item until the item is under consideration by the District. District policy is to limit public testimony to three minutes per speaker.
3. Commission President Remarks.
4. Management Audit Subcommittee Report.
 - A. Santa Clara County Management Audit Report update
5. Santa Clara County Fire Chief Report.
 - A. Monthly Report for September 2019
6. General Manager Report.
 - A. Events and Activities
7. Community Emergency Response Team (CERT) Activities and Update.
 - A. Los Altos Hills CERT update
 - B. Emergency Services Manager Report
8. CWPP Subcommittee Report.
 - A. Santa Clara County FireSafe Council Program for Services
9. Adopt Resolution 19-38 of the Los Altos Hills County Fire District Authorizing Execution of Agreement between Los Also Hills County Fire District and Santa Clara County FireSafe Council for Program Services
 - A. Memorandum Report
 - B. Presentation by Eugenia Rendler, Communications, Outreach and Education Program Manager Santa Clara County FireSafe Council

- C. Resolution 19-38 Authorizing Execution of Professional Services Agreement between the Los Altos Hills County Fire District and the Santa Clara County FireSafe Council for Program Services
10. Fuel Reduction Subcommittee Report.
 - A. Town of Los Altos Hills California Residential Code Section R337 update
 - B. Residential Tree Removal Program update
 - C. Brush and Wood Chipping Program Invitation to Bid for FY2019/20 update
 11. Report and Discussion on Invitation to Bid Package for Brush and Wood Chipping Program and Timeline for Commission to Review at District Meeting and Authorize Issuance of the Invitation to Bid
 12. Adopt Resolution 19-39 Resolution of the Los Altos Hills County Fire District Authorizing Execution of Amendment No. 2 to the Agreement with S.P. McClenahan Co., Inc. for Brush and Wood Chipping Services to Extend the Term and Update Terms to Provide Provision to Pause Work During Red Flag Warning and/or PG&E Public Safety Power Shutoff events.
 - A. Memorandum Report
 - B. Resolution 19-39 Authorizing Execution of Amendment No. 2 to the Agreement between the Los Altos Hills County Fire District and S.P. McClenahan Co., Inc. for Brush and Wood Chipping Services
 13. Personnel Subcommittee Report.
 14. Adopt Resolution 19-40 of the Los Altos Hills County Fire District Authorizing Execution of Agreement for Independent Contractor Consulting Services between the Los Altos Hills County Fire District and Victoria Bebee for Technical Services.
 - A. Memorandum Report
 - B. Resolution 19-40 Resolution Authorizing Execution of Agreement for Independent Contractor Consulting Services between the Los Altos Hills County Fire District and Victoria Bebee for Technical Services
 15. Budget Subcommittee and Financial Consultant Reports.
 - A. FY2020/2021 Budget Development update
 - B. Subcommittee Budget Recommendation Reports
 - C. District Credit Card Policy update
 - D. FY2020/2021 Appropriations Limit summary report
 16. Approval of Final Audit Report FY2018/2019.
 17. Adopt Resolution 19-41 Resolution of the Los Altos Hills County Fire District Establishing the Appropriations Limit for the District for Fiscal Year 2019-2020 in Accordance With Article XIII B of the California Constitution and Government Code Section 7910 and Establishing Period for Contesting Such Limits.
 18. Adopt Resolution 19-42 Resolution of the Los Altos Hills County Fire District Authorizing Execution of Professional Services Agreement Between the Los Altos Hills County Fire District and G. Bortolotto & Co., Inc. for Adjustment to Hydrant Valve Boxes and Repainting.

19. Consent Calendar.
 - A. Approval of Draft Minutes of September 17, 2019 Regular Meeting
 - B. Receive Period Report 3, September 2019
 - C. Receive Period Report 13, June 2019 Final

20. Receive Disbursements for October, 2019.

21. Commission Member Reports.
 - A. Commissioner Term Expiration 12/31/19

22. Adjournment.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the secretary/clerk at (408) 298-1700. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)