



MEMORANDUM REPORT

Meeting Date: October 15, 2019

TO: Board of Commissioners of the Los Altos Hills County Fire District

FROM: J. Logan, General Manager

SUBJECT: Amendment No. 2 to the Agreement between the Los Altos Hills County Fire District and S.P. McClenahan Co., Inc. for Brush and Wood Chipping Services

RECOMMENDATION:

Adopt Resolution 19-39 to authorize execution of Amendment No. 2 to the Agreement with S.P. McClenahan Co., Inc. for Brush and Wood Chipping and update terms to provide provisions to pause work during certain hazardous fire conditions

BACKGROUND

On June 19, 2018, Los Altos Hills County Fire District (District) and S.P. McClenahan Co., Inc. (Contractor) entered into an Agreement for brush and wood chipping services. On July 17, 2019, the District and Contractor executed Amendment No. 1 to the Agreement for an extension of services through December 31, 2019. During the extension, initiation for an Invitation to Bid process for brush and wood chipping services began. The Invitation to Bid process is continuing and may not be completed until after January 2020.

DISCUSSION

Requests for brush and wood chipping services have increased due to continued fire hazard conditions in the District coupled with increased news media coverage and recent Northern California fire events. In addition, public education and outreach efforts along with availability of workshops and District initiatives such as adoption of the LAHCFD-CWPP and Addendum that encourage residents to create defensive space and property hygiene on their property have increased the requests for brush and wood chipping services so that the brush piles don't create a greater fire hazard. As a result, the District desires to ensure ample services for brush and wood chipping services to residents.

As a result of these factors, for safety and fire suppression, it is in the best interest of the District to extend the term of the Agreement with Contractor and authorize additional fund allocation of \$45,000.00 (Forty-Five Thousand Dollars). Contractor shall not bill District more than \$190,000 (One-Hundred Ninety Thousand Dollars) for Fiscal Year 19/20 during the term of the Agreement without the approval of the District Board of Commissioners.

It is also recommended that the Agreement be amended to add provisions that the Contractor shall pause work during Red Flag warnings, PG&E Public Safety Power Shutoff events, and/or if directed to by the District on the advice of the Santa Clara County Fire Department for the protection and safety of District residents and Contractor's employees.

The Fuel Reduction subcommittee has reviewed this plan and is in support of the extension. Contractor is willing to provide extended services as provided in Amendment No. 2 authorized by Resolution 19-39.

Attachment: none