

October 17, 2021

Los Altos Hills County Fire District
P.O. Box 1766
Los Altos, CA 94023-1766

RE: Financial Statement Package – September 2021

Dear Commissioners,

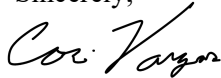
Enclosed please find the Los Altos Hills County Fire District's interim financial statement package for September 2021, as follows:

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Please note: the September invoice from SCCCFPD for fire protection services has not been received as of October 17, 2021. This report includes the estimated total, and should there be any changes I will retroactively correct the September financial statements.

I am also still awaiting invoices from Palo Alto Fire for Station 8 services in June and August, and from SCCCFPD for Station 8 services in September. These expenses will be recorded in the month they are paid and included on a future financial report.

Sincerely,



Cori Vargas
Vargas Company

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Balance Sheet
As of September 30, 2021

	<u>Sep 30, 21</u>	<u>Aug 31, 21</u>
ASSETS		
Current Assets		
Checking/Savings		
1000200 · Cash-Commingled	(3,421,314.74)	(3,374,427.76)
1100000 · Cash-Clearing Account	30,497,500.36	31,147,040.58
1112000 · Cash - Imprest Cash	500.00	500.00
Total Checking/Savings	<u>27,076,685.62</u>	<u>27,773,112.82</u>
Total Current Assets	27,076,685.62	27,773,112.82
Fixed Assets		
1301400 · Land (Manual Post)	4,688.00	4,688.00
1302100 · Accum Depr - Buildings	(1,278,081.00)	(1,278,081.00)
1302300 · Buildings and Improvements (MP)	2,552,838.00	2,552,838.00
1303100 · Accum Depr - LI-Fire Hydrants	(398,794.00)	(398,794.00)
1303300 · LI - Fire Hydrants (MP)	1,078,745.00	1,078,745.00
1305100 · Accum Depr - Equipment & Furnit	(65,056.00)	(65,056.00)
1305300 · Equipment and Furniture (MP)	66,350.08	66,350.08
Total Fixed Assets	<u>1,960,690.08</u>	<u>1,960,690.08</u>
TOTAL ASSETS	<u>29,037,375.70</u>	<u>29,733,802.90</u>
LIABILITIES & EQUITY		
Liabilities		
Long Term Liabilities		
2100400 · Long Term Liability	2,905.00	2,905.00
Total Long Term Liabilities	<u>2,905.00</u>	<u>2,905.00</u>
Total Liabilities	2,905.00	2,905.00
Equity		
3000000 · Investment in Capital Assets	1,960,690.08	1,960,690.08
3400300 · Fund Balance - Unassigned	15,032,560.07	15,032,560.07
3400930 · Fund Balance - Committed		
3400931 · Committed to Operations	2,000,000.00	2,000,000.00
3400933 · Committed to Emergency Ops	2,000,000.00	2,000,000.00
3400934 · Committed to Building & Improv	6,000,000.00	6,000,000.00
3400935 · Committed to Hydrants & Infrast	3,000,000.00	3,000,000.00
3400936 · Committed to Wildfire Techn.	1,000,000.00	1,000,000.00
Total 3400930 · Fund Balance - Committed	<u>14,000,000.00</u>	<u>14,000,000.00</u>
Net Income	<u>(1,958,779.45)</u>	<u>(1,262,352.25)</u>
Total Equity	<u>29,034,470.70</u>	<u>29,730,897.90</u>
TOTAL LIABILITIES & EQUITY	<u>29,037,375.70</u>	<u>29,733,802.90</u>

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss
September 2021

	<u>Sep 21</u>	<u>Jul - Sep 21</u>
Income		
4002100 · Prop Taxes-Curr Unsecured	0.00	9,160.37
4006100 · Property Taxes-SB 813	5,669.94	17,592.81
4980220 · Property Taxes - Excess ERAF	0.00	20,124.90
Total Income	<u>5,669.94</u>	<u>46,878.08</u>
Gross Profit	5,669.94	46,878.08
Expense		
5108400 · Perm. Employees - Special Dist		
5108401 · General Manager	17,258.34	43,145.85
5108402 · Emergency Serv. Manager (ESM)	8,228.00	15,576.00
5108403 · District Clerk	4,681.00	9,176.00
5108404 · CERT Program General Analyst	8,800.00	22,000.00
Total 5108400 · Perm. Employees - Special Dist	<u>38,967.34</u>	<u>89,897.85</u>
5110500 · Medicare Tax - Employer Share	565.03	1,303.52
5113020 · FICA - Special Dist	2,174.42	5,332.12
5220100 · Insurance Premiums		
5220101 · Liability Insurance	0.00	23,083.00
Total 5220100 · Insurance Premiums	<u>0.00</u>	<u>23,083.00</u>
5235110 · Maint. - Structure & Grounds	420.00	1,210.00
5250100 · Office Expense	888.16	2,318.21
5251000 · Workshops, Conference, Seminars	150.00	2,350.19
5255100 · Professional & Specialized Serv		
5255102 · Accounting Services	3,300.00	6,600.00
5255103 · Outside Legal Services	4,465.40	4,465.40
5255104 · Outside Professional Services	2,262.20	8,154.20
Total 5255100 · Professional & Specialized Serv	<u>10,027.60</u>	<u>19,219.60</u>
5255500 · Contract Services		
5255501 · SCCCFPD Service Contract	433,337.00	1,300,011.00
5255502 · Battalion Chief Services	104,980.00	314,940.00
5255503 · SCCCFPD Supplies, Maint, Reimb.	205.00	624.00
5255508 · Palo Alto Fire Station #8	0.00	107,529.00
Total 5255500 · Contract Services	<u>538,522.00</u>	<u>1,723,104.00</u>
5257130 · Contract Services (Consultants)		
5257131 · Independent Contractors	11,468.50	27,722.50
Total 5257130 · Contract Services (Consultants)	<u>11,468.50</u>	<u>27,722.50</u>
5260100 · Publications and Legal Notices	7,493.55	11,768.53
5281610 · IC - Cost Allocation Plan	14,998.50	14,998.50

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss
September 2021

	Sep 21	Jul - Sep 21
5282200 · Projects and Programs		
5282201 · IHFR Defensible Space Chipping	40,338.19	44,009.83
5282202 · IHFR Debris Monthly Dropoff	13,643.09	13,643.09
5282204 · Emergency/CERT/ARK Supplies	4,460.70	5,337.90
5282205 · Hydrant/Infrast. Repair Maint.	2,940.00	2,940.00
5282207 · IHFR Shaded Fuel Breaks	6,914.11	6,914.11
5282208 · IHFR Home Ignition Zone (HIZ)	5,041.15	5,041.15
5282211 · Firewise Communities	143.28	143.28
5282213 · Planning, Management, Oversight	1,621.18	3,999.81
	75,101.70	82,029.17
Total 5282200 · Projects and Programs		
5340000 · Self Ins. (Wrk. Comp Los Altos)	652.01	652.01
5350100 · Misc. / Operations Contingency	668.33	668.33
	702,097.14	2,005,657.53
Total Expense		
	702,097.14	2,005,657.53
Net Income	(696,427.20)	(1,958,779.45)

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss Budget vs. Actual
September 2021

	Sep 21	Budget	\$ Over/(Under) Budget	Fav/(Unfav) Variance
Income				
4006100 · Property Taxes-SB 813	5,669.94	8,190.00	(2,520.06)	(30.77%)
Total Income	5,669.94	8,190.00	(2,520.06)	(30.77%)
Gross Profit	5,669.94	8,190.00	(2,520.06)	(30.77%)
Expense				
5108400 · Perm. Employees - Special Dist				
5108401 · General Manager	17,258.34	17,357.00	(98.66)	0.57%
5108402 · Emergency Serv. Manager (ESM)	8,228.00	7,744.00	484.00	(6.25%)
5108403 · District Clerk	4,681.00	5,330.00	(649.00)	12.18%
5108404 · CERT Program General Analyst	8,800.00	9,750.00	(950.00)	9.74%
5108405 · Technical Analyst	0.00	5,416.00	(5,416.00)	100.0%
5108406 · Operations Manager	0.00	15,000.00	(15,000.00)	100.0%
Total 5108400 · Perm. Employees - Special Dist	38,967.34	60,597.00	(21,629.66)	35.69%
5103000 · Overtime	0.00	1,000.00	(1,000.00)	100.0%
5110500 · Medicare Tax - Employer Share	565.03	754.00	(188.97)	25.06%
5113020 · FICA - Special Dist	2,174.42	2,201.00	(26.58)	1.21%
5220100 · Insurance Premiums				
5220102 · Workers Compensation	0.00	1,020.00	(1,020.00)	100.0%
Total 5220100 · Insurance Premiums	0.00	1,020.00	(1,020.00)	100.0%
5235110 · Maint. - Structure & Grounds	420.00	3,500.00	(3,080.00)	88.0%
5250100 · Office Expense	888.16	1,000.00	(111.84)	11.18%
5251000 · Workshops, Conference, Seminars	150.00	1,500.00	(1,350.00)	90.0%
5255100 · Professional & Specialized Serv				
5255102 · Accounting Services	3,300.00	3,300.00	0.00	0.0%
5255103 · Outside Legal Services	4,465.40	12,500.00	(8,034.60)	64.28%
5255104 · Outside Professional Services	2,262.20	4,000.00	(1,737.80)	43.45%
5255105 · Prof. & Spec. Serv. Contingency	0.00	8,000.00	(8,000.00)	100.0%
Total 5255100 · Professional & Specialized Serv	10,027.60	27,800.00	(17,772.40)	63.93%

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss Budget vs. Actual
September 2021

	Sep 21	Budget	\$ Over/(Under) Budget	Fav/(Unfav) Variance
5255500 · Contract Services				
5255501 · SCCCFPD Service Contract	433,337.00	433,337.00	0.00	0.0%
5255502 · Battalion Chief Services	104,980.00	104,980.00	0.00	0.0%
5255503 · SCCCFPD Supplies, Maint, Reimb.	205.00	250.00	(45.00)	18.0%
5255504 · Extra Fire Season Patrol	0.00	50,000.00	(50,000.00)	100.0%
5255505 · Type 3 Fire Engine Rental	0.00	25,000.00	(25,000.00)	100.0%
5255508 · Palo Alto Fire Station #8	0.00	140,000.00	(140,000.00)	100.0%
5255509 · Fire Protection Hand Crews	0.00	50,000.00	(50,000.00)	100.0%
5255510 · Contract Services Contingency	0.00	40,000.00	(40,000.00)	100.0%
Total 5255500 · Contract Services	538,522.00	843,567.00	(305,045.00)	36.16%
5257130 · Contract Services (Consultants)				
5257131 · Independent Contractors	11,468.50	6,250.00	5,218.50	(83.5%)
5257132 · Cont. Serv. (Cons.) Contingency	0.00	2,080.00	(2,080.00)	100.0%
Total 5257130 · Contract Services (Consultants)	11,468.50	8,330.00	3,138.50	(37.68%)
5260100 · Publications and Legal Notices	7,493.55	1,500.00	5,993.55	(399.57%)
5281610 · IC - Cost Allocation Plan	14,998.50	14,998.00	0.50	(0.0%)
5282200 · Projects and Programs				
5282201 · IHFR Defensible Space Chipping	40,338.19	35,000.00	5,338.19	(15.25%)
5282202 · IHFR Debris Monthly Dropoff	13,643.09	0.00	13,643.09	(100.0%)
5282204 · Emergency/CERT/ARK Supplies	4,460.70	2,500.00	1,960.70	(78.43%)
5282205 · Hydrant/Infrast. Repair Maint.	2,940.00	20,000.00	(17,060.00)	85.3%
5282206 · Emergency Access Roads	0.00	10,000.00	(10,000.00)	100.0%
5282207 · IHFR Shaded Fuel Breaks	6,914.11	40,000.00	(33,085.89)	82.71%
5282208 · IHFR Home Ignition Zone (HIZ)	5,041.15	12,500.00	(7,458.85)	59.67%
5282209 · IHFR Open Space Fuel Break	0.00	40,000.00	(40,000.00)	100.0%
5282210 · Neighborhood Evac. Drills	0.00	5,000.00	(5,000.00)	100.0%
5282211 · Firewise Communities	143.28	2,000.00	(1,856.72)	92.84%
5282212 · Temporary Refuge Areas	0.00	2,500.00	(2,500.00)	100.0%
5282213 · Planning, Management, Oversight	1,621.18	4,000.00	(2,378.82)	59.47%
5282214 · Communications & Outreach	0.00	4,000.00	(4,000.00)	100.0%
5282215 · Project & Programs Contingency	0.00	40,000.00	(40,000.00)	100.0%
Total 5282200 · Projects and Programs	75,101.70	217,500.00	(142,398.30)	65.47%
5340000 · Self Ins. (Wrk. Comp Los Altos)	652.01	3,750.00	(3,097.99)	82.61%
5350100 · Misc. / Operations Contingency	668.33	4,000.00	(3,331.67)	83.29%
Total Expense	702,097.14	1,193,017.00	(490,919.86)	41.15%
Net Income	(696,427.20)	(1,184,827.00)	488,399.80	41.22%

LOS ALTOS HILLS COUNTY FIRE DISTRICT

Profit Loss Budget vs. Actual

July through September 2021

	Jul - Sep 21	Budget	\$ Over/(Under) Budget	Fav/(Unfav) Variance	FY22 Budget	YTD % to FY22 Budget
Income						
4001100 · Prop Taxes-Curr Secured	0.00	0.00	0.00	0.0%	12,107,400.00	0.00%
4001200 · Prop Taxes-Unitary	0.00	0.00	0.00	0.0%	51,000.00	0.00%
4001210 · Prop Taxes - Unitary Railroad	0.00	0.00	0.00	0.0%	1,000.00	0.00%
4002100 · Prop Taxes-Curr Unsecured	9,160.37	0.00	9,160.37	100.0%	592,000.00	1.55%
4006100 · Property Taxes-SB 813	17,592.81	21,840.00	(4,247.19)	(19.45%)	195,000.00	9.02%
4301100 · Interest-Dep & Investments						
4301101 · County	0.00	0.00	0.00	0.0%	360,000.00	0.00%
Total 4301100 · Interest-Dep & Investments	0.00	0.00	0.00	0.0%	360,000.00	0.00%
4419100 · Homeowner's Property Tax Relief	0.00	0.00	0.00	0.0%	43,000.00	0.00%
4813000 · Misc. Income						
4813800 · Miscellaneous Income - Other	0.00	0.00	0.00	0.0%	200.00	0.00%
Total 4813000 · Misc. Income	0.00	0.00	0.00	0.0%	200.00	0.00%
4980220 · Property Taxes - Excess ERAF	20,124.90	0.00	20,124.90	100.0%	63,000.00	31.94%
Total Income	46,878.08	21,840.00	25,038.08	114.64%	13,412,600.00	0.35%
Gross Profit	46,878.08	21,840.00	25,038.08	114.64%	13,412,600.00	0.35%
Expense						
5108400 · Perm. Employees - Special Dist						
5108401 · General Manager	43,145.85	52,071.00	(8,925.15)	17.14%	215,000.00	20.07%
5108402 · Emergency Serv. Manager (ESM)	15,576.00	19,360.00	(3,784.00)	19.55%	95,000.00	16.40%
5108403 · District Clerk	9,176.00	13,325.00	(4,149.00)	31.14%	65,000.00	14.12%
5108404 · CERT Program General Analyst	22,000.00	24,375.00	(2,375.00)	9.74%	117,000.00	18.80%
5108405 · Technical Analyst	0.00	13,540.00	(13,540.00)	100.0%	65,000.00	0.00%
5108406 · Operations Manager	0.00	37,500.00	(37,500.00)	100.0%	180,000.00	0.00%
Total 5108400 · Perm. Employees - Special Dist	89,897.85	160,171.00	(70,273.15)	43.87%	737,000.00	12.20%
5103000 · Overtime	0.00	2,000.00	(2,000.00)	100.0%	10,000.00	0.00%
5110500 · Medicare Tax - Employer Share	1,303.52	1,981.00	(677.48)	34.2%	9,150.00	14.25%
5113020 · FICA - Special Dist	5,332.12	6,529.00	(1,196.88)	18.33%	39,000.00	13.67%
5113040 · Unemployment - Special Dist	0.00	0.00	0.00	0.0%	1,800.00	0.00%
5220100 · Insurance Premiums						
5220101 · Liability Insurance	23,083.00	25,000.00	(1,917.00)	7.67%	25,000.00	92.33%
5220102 · Workers Compensation	0.00	3,060.00	(3,060.00)	100.0%	15,000.00	0.00%
Total 5220100 · Insurance Premiums	23,083.00	28,060.00	(4,977.00)	17.74%	40,000.00	57.71%
5225500 · Commissioners Fee	0.00	0.00	0.00	0.0%	18,000.00	0.00%
5235110 · Maint. - Structure & Grounds	1,210.00	5,900.00	(4,690.00)	79.49%	20,000.00	6.05%
5250100 · Office Expense	2,318.21	2,500.00	(181.79)	7.27%	10,000.00	23.18%
5251000 · Workshops, Conference, Seminars	2,350.19	1,500.00	850.19	(56.68%)	6,000.00	39.17%
5255100 · Professional & Specialized Serv						
5255101 · Annual Audit-Charter	0.00	5,000.00	(5,000.00)	100.0%	21,000.00	0.00%
5255102 · Accounting Services	6,600.00	6,600.00	0.00	0.0%	39,600.00	16.67%
5255103 · Outside Legal Services	4,465.40	25,000.00	(20,534.60)	82.14%	150,000.00	2.98%
5255104 · Outside Professional Services	8,154.20	10,000.00	(1,845.80)	18.46%	50,000.00	16.31%
5255105 · Prof. & Spec. Serv. Contingency	0.00	21,000.00	(21,000.00)	100.0%	100,000.00	0.00%
Total 5255100 · Professional & Specialized Serv	19,219.60	67,600.00	(48,380.40)	71.57%	360,600.00	5.33%

LOS ALTOS HILLS COUNTY FIRE DISTRICT

Profit Loss Budget vs. Actual

July through September 2021

	Jul - Sep 21	Budget	\$ Over/(Under) Budget	Fav/(Unfav) Variance	FY22 Budget	YTD % to FY22 Budget
5255500 · Contract Services						
5255501 · SCCCFPD Service Contract	1,300,011.00	1,300,011.00	0.00	0.0%	5,423,607.00	23.97%
5255502 · Battalion Chief Services	314,940.00	314,940.00	0.00	0.0%	1,298,657.00	24.25%
5255503 · SCCCFPD Supplies, Maint, Reimb.	624.00	1,050.00	(426.00)	40.57%	5,000.00	12.48%
5255504 · Extra Fire Season Patrol	0.00	170,000.00	(170,000.00)	100.0%	200,000.00	0.00%
5255505 · Type 3 Fire Engine Rental	0.00	85,000.00	(85,000.00)	100.0%	100,000.00	0.00%
5255507 · SCCCFPD Fire Eng Water Tender	0.00	0.00	0.00	0.0%	500,000.00	0.00%
5255508 · Palo Alto Fire Station #8	107,529.00	430,000.00	(322,471.00)	74.99%	575,000.00	18.70%
5255509 · Fire Protection Hand Crews	0.00	200,000.00	(200,000.00)	100.0%	300,000.00	0.00%
5255510 · Contract Services Contingency	0.00	115,000.00	(115,000.00)	100.0%	400,000.00	0.00%
Total 5255500 · Contract Services	1,723,104.00	2,616,001.00	(892,897.00)	34.13%	8,802,264.00	19.58%
5257130 · Contract Services (Consultants)						
5257131 · Independent Contractors	27,722.50	15,625.00	12,097.50	(77.42%)	75,000.00	36.96%
5257132 · Cont. Serv. (Cons.) Contingency	0.00	5,200.00	(5,200.00)	100.0%	25,000.00	0.00%
Total 5257130 · Contract Services (Consultants)	27,722.50	20,825.00	6,897.50	(33.12%)	100,000.00	27.72%
5258200 · Professional Services-Internal	0.00	0.00	0.00	0.0%	500.00	0.00%
5259200 · Property Tax Admin Fee	0.00	0.00	0.00	0.0%	113,000.00	0.00%
5260100 · Publications and Legal Notices	11,768.53	3,000.00	8,768.53	(292.28%)	22,000.00	53.49%
5281610 · IC - Cost Allocation Plan	14,998.50	14,998.00	0.50	(0.0%)	59,994.00	25.00%
5282200 · Projects and Programs						
5282201 · IHFR Defensible Space Chipping	44,009.83	80,000.00	(35,990.17)	44.99%	450,000.00	9.78%
5282202 · IHFR Debris Monthly Dropoff	13,643.09	0.00	13,643.09	(100.0%)	56,000.00	24.36%
5282203 · IHFR Goat Grazing	0.00	0.00	0.00	0.0%	25,000.00	0.00%
5282204 · Emergency/CERT/ARK Supplies	5,337.90	7,000.00	(1,662.10)	23.74%	35,000.00	15.25%
5282205 · Hydrant/Infrast. Repair Maint.	2,940.00	50,000.00	(47,060.00)	94.12%	390,000.00	0.75%
5282206 · Emergency Access Roads	0.00	15,000.00	(15,000.00)	100.0%	60,000.00	0.00%
5282207 · IHFR Shaded Fuel Breaks	6,914.11	80,000.00	(73,085.89)	91.36%	400,000.00	1.73%
5282208 · IHFR Home Ignition Zone (HIZ)	5,041.15	25,000.00	(19,958.85)	79.84%	150,000.00	3.36%
5282209 · IHFR Open Space Fuel Break	0.00	80,000.00	(80,000.00)	100.0%	400,000.00	0.00%
5282210 · Neighborhood Evac. Drills	0.00	9,000.00	(9,000.00)	100.0%	30,000.00	0.00%
5282211 · Firewise Communities	143.28	4,000.00	(3,856.72)	96.42%	15,000.00	0.96%
5282212 · Temporary Refuge Areas	0.00	7,500.00	(7,500.00)	100.0%	15,000.00	0.00%
5282213 · Planning, Management, Oversight	3,999.81	12,000.00	(8,000.19)	66.67%	50,000.00	8.00%
5282214 · Communications & Outreach	0.00	12,000.00	(12,000.00)	100.0%	50,000.00	0.00%
5282215 · Project & Programs Contingency	0.00	115,000.00	(115,000.00)	100.0%	475,000.00	0.00%
Total 5282200 · Projects and Programs	82,029.17	496,500.00	(414,470.83)	83.48%	2,601,000.00	3.15%
5340000 · Self Ins. (Wrk. Comp Los Altos)	652.01	3,750.00	(3,097.99)	82.61%	7,500.00	8.69%
5350100 · Misc. / Operations Contingency	668.33	12,000.00	(11,331.67)	94.43%	50,000.00	1.34%
Total Expense	2,005,657.53	3,443,315.00	(1,437,657.47)	41.75%	13,007,808.00	15.42%
Net Income	(1,958,779.45)	(3,421,475.00)	1,462,695.55	42.75%	404,792.00	-483.90%

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss Prior Year Comparison
September 2021

	Sep 21	Sep 20	\$ Change	% Change
Income				
4006100 · Property Taxes-SB 813	5,669.94	27,449.78	-21,779.84	-79.3%
Total Income	5,669.94	27,449.78	-21,779.84	-79.3%
Gross Profit	5,669.94	27,449.78	-21,779.84	-79.3%
Expense				
5108400 · Perm. Employees - Special Dist				
5108401 · General Manager	17,258.34	8,629.16	8,629.18	100.0%
5108402 · Emergency Serv. Manager (ESM)	8,228.00	13,260.00	-5,032.00	-38.0%
5108403 · District Clerk	4,681.00	0.00	4,681.00	100.0%
5108404 · CERT Program General Analyst	8,800.00	0.00	8,800.00	100.0%
Total 5108400 · Perm. Employees - Special Dist	38,967.34	21,889.16	17,078.18	78.0%
5110500 · Medicare Tax - Employer Share	565.03	317.38	247.65	78.0%
5113020 · FICA - Special Dist	2,174.42	1,357.14	817.28	60.2%
5235110 · Maint. - Structure & Grounds	420.00	395.00	25.00	6.3%
5250100 · Office Expense	888.16	226.64	661.52	291.9%
5251000 · Workshops, Conference, Seminars	150.00	0.00	150.00	100.0%
5255100 · Professional & Specialized Serv				
5255102 · Accounting Services	3,300.00	3,300.00	0.00	0.0%
5255103 · Outside Legal Services	4,465.40	17,752.00	-13,286.60	-74.9%
5255104 · Outside Professional Services	2,262.20	734.00	1,528.20	208.2%
Total 5255100 · Professional & Specialized Serv	10,027.60	21,786.00	-11,758.40	-54.0%
5255500 · Contract Services				
5255501 · SCCCFPD Service Contract	433,337.00	417,553.00	15,784.00	3.8%
5255502 · Battalion Chief Services	104,980.00	101,156.00	3,824.00	3.8%
5255503 · SCCCFPD Supplies, Maint, Reimb.	205.00	179.00	26.00	14.5%
5255504 · Extra Fire Season Patrol	0.00	5,555.00	-5,555.00	-100.0%
5255505 · Type 3 Fire Engine Rental	0.00	3,036.00	-3,036.00	-100.0%
Total 5255500 · Contract Services	538,522.00	527,479.00	11,043.00	2.1%
5257130 · Contract Services (Consultants)				
5257131 · Independent Contractors	11,468.50	6,288.75	5,179.75	82.4%
Total 5257130 · Contract Services (Consultants)	11,468.50	6,288.75	5,179.75	82.4%
5258200 · Professional Services-Internal	0.00	48,384.78	-48,384.78	-100.0%
5260100 · Publications and Legal Notices	7,493.55	560.00	6,933.55	1,238.1%
5281610 · IC - Cost Allocation Plan	14,998.50	0.00	14,998.50	100.0%

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Profit & Loss Prior Year Comparison
September 2021

	Sep 21	Sep 20	\$ Change	% Change
5282200 · Projects and Programs				
5282201 · IHFR Defensible Space Chipping	40,338.19	15,047.72	25,290.47	168.1%
5282202 · IHFR Debris Monthly Dropoff	13,643.09	0.00	13,643.09	100.0%
5282204 · Emergency/CERT/ARK Supplies	4,460.70	1,139.65	3,321.05	291.4%
5282205 · Hydrant/Infrast. Repair Maint.	2,940.00	2,449.27	490.73	20.0%
5282207 · IHFR Shaded Fuel Breaks	6,914.11	40.63	6,873.48	16,917.3%
5282208 · IHFR Home Ignition Zone (HIZ)	5,041.15	0.00	5,041.15	100.0%
5282211 · Firewise Communities	143.28	0.00	143.28	100.0%
5282213 · Planning, Management, Oversight	1,621.18	542.50	1,078.68	198.8%
5282216 · Fire Service Water Flow Impr.	0.00	1,415.00	-1,415.00	-100.0%
Total 5282200 · Projects and Programs	75,101.70	20,634.77	54,466.93	264.0%
5340000 · Self Ins. (Wrk. Comp Los Altos)	652.01	5,967.91	-5,315.90	-89.1%
5350100 · Misc. / Operations Contingency	668.33	0.00	668.33	100.0%
Total Expense	702,097.14	655,286.53	46,810.61	7.1%
Net Income	-696,427.20	-627,836.75	-68,590.45	-10.9%

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Revenues - Transaction Detail By Account

September 2021

Type	Date	Name	Memo	Amount
4006100 · Property Taxes-SB 813				
Deposit	09/22/2021	County of Santa Clara - Property Taxes	8/21 1% Supple	5,669.94
Total 4006100 · Property Taxes-SB 813				5,669.94
TOTAL				<u>5,669.94</u>

**LOS ALTOS HILLS COUNTY FIRE DISTRICT
Expenses - Transaction Detail By Account**

September 2021

Date	Name	Memo	Amount
5108400 · Perm. Employees - Special Dist			
5108401 · General Manager			
09/01/2021	Logan, J - Employee	Payroll 8/16/21-8/31/21	8,629.17
09/30/2021	Logan, J - Employee	Payroll 9/1/21-9/15/21	8,629.17
Total 5108401 · General Manager			17,258.34
5108402 · Emergency Serv. Manager (ESM)			
09/13/2021	Gluhan, Denise - Employee	Payroll 8/1/21-8/15/21	3,608.00
09/13/2021	Gluhan, Denise - Employee	Payroll 8/16/21-8/31/21	4,620.00
Total 5108402 · Emergency Serv. Manager (ESM)			8,228.00
5108403 · District Clerk			
09/13/2021	Vargas, Corinne - Employee	Clerk Payroll 8/1/21-8/15/21	2,247.50
09/13/2021	Vargas, Corinne - Employee	Clerk Payroll 8/16/21-8/31/21	2,433.50
Total 5108403 · District Clerk			4,681.00
5108404 · CERT Program General Analyst			
09/01/2021	Bebée, Victoria - Employee	Payroll 8/16/21-8/31/21	4,400.00
09/30/2021	Bebée, Victoria - Employee	Payroll 9/1/21-9/15/21	4,400.00
Total 5108404 · CERT Program General Analyst			8,800.00
Total 5108400 · Perm. Employees - Special Dist			38,967.34
5110500 · Medicare Tax - Employer Share			
09/01/2021	IRS	Logan Taxes 8/16/21-8/31/21	125.12
09/01/2021	IRS	Bebée Taxes 8/16/21-8/31/21	63.80
09/13/2021	IRS	Gluhan Taxes 8/1/21-8/15/21	52.32
09/13/2021	IRS	Vargas Taxes 8/1/21-8/15/21	32.59
09/13/2021	IRS	Gluhan Taxes 8/16/21-8/31/21	66.99
09/13/2021	IRS	Vargas Taxes 8/16/21-8/31/21	35.29
09/30/2021	IRS	Logan Taxes 9/1/21-9/15/21	125.12
09/30/2021	IRS	Bebée Taxes 9/1/21-9/15/21	63.80
Total 5110500 · Medicare Tax - Employer Share			565.03
5113020 · FICA - Special Dist			
09/01/2021	IRS	Logan Taxes 8/16/21-8/31/21	535.01
09/01/2021	IRS	Bebée Taxes 8/16/21-8/31/21	272.80
09/13/2021	IRS	Gluhan Taxes 8/1/21-8/15/21	223.69
09/13/2021	IRS	Vargas Taxes 8/1/21-8/15/21	139.36
09/13/2021	IRS	Gluhan Taxes 8/16/21-8/31/21	286.44
09/13/2021	IRS	Vargas Taxes 8/16/21-8/31/21	150.88
09/30/2021	IRS	Logan Taxes 9/1/21-9/15/21	293.44
09/30/2021	IRS	Bebée Taxes 9/1/21-9/15/21	272.80
Total 5113020 · FICA - Special Dist			2,174.42
5235110 · Maint. - Structure & Grounds			
09/14/2021	Crystal Springs Landscaping Co.	Station Landscaping Sept 2021	420.00
Total 5235110 · Maint. - Structure & Grounds			420.00
5250100 · Office Expense			
09/01/2021	Logan, J - Employee	Payroll 8/16/21-8/31/21	62.50
09/03/2021	AT&T	Telephone and Voicemail 8/22-9/21/21	276.66
09/30/2021	Wells Fargo Elite Card Payment Center	Website Hosting	299.00
09/30/2021	Wells Fargo Elite Card Payment Center	Office 365	187.50
09/30/2021	Logan, J - Employee	Payroll 9/1/21-9/15/21	62.50
Total 5250100 · Office Expense			888.16
5251000 · Workshops, Conference, Seminars			
09/30/2021	Wells Fargo Elite Card Payment Center	Liebert Cassidy Webinar	150.00
Total 5251000 · Workshops, Conference, Seminars			150.00

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Expenses - Transaction Detail By Account

September 2021

Date	Name	Memo	Amount
5255100 · Professional & Specialized Serv			
5255102 · Accounting Services			
09/03/2021	Vargas Company	Financial Services Aug 2021	3,300.00
Total 5255102 · Accounting Services			3,300.00
5255103 · Outside Legal Services			
09/03/2021	County Counsel - Co. of Santa Clara	Legal Services July 2021	4,465.40
Total 5255103 · Outside Legal Services			4,465.40
5255104 · Outside Professional Services			
09/03/2021	Alexander Atkins Design	Design Services Roadside Banner	562.00
09/03/2021	KornDev	Website Zapier Service & Annual Plugin	408.20
09/03/2021	Zoom Media	LAFCO Community Meeting Postcard Design	600.00
09/13/2021	Paychex	Aug. Payroll Processing	92.00
09/30/2021	Zoom Media	Preparedness Fair Banner Design	600.00
Total 5255104 · Outside Professional Services			2,262.20
Total 5255100 · Professional & Specialized Serv			10,027.60
5255500 · Contract Services			
5255501 · SCCCFPD Service Contract			
09/30/2021	Santa Clara County Central Fire Protectio	Fire Protection Services Sept 2021 - Not Final	433,337.00
Total 5255501 · SCCCFPD Service Contract			433,337.00
5255502 · Battalion Chief Services			
09/30/2021	Santa Clara County Central Fire Protectio	Fire Protection Services Sept 2021 - Not Final	112,478.00
09/30/2021	Santa Clara County Central Fire Protectio	Fire Protection Services Sept 2021 - Not Final	(7,498.00)
Total 5255502 · Battalion Chief Services			104,980.00
5255503 · SCCCFPD Supplies, Maint, Reimb.			
09/30/2021	Santa Clara County Central Fire Protectio	Fire Protection Services Sept 2021 - Not Final	205.00
Total 5255503 · SCCCFPD Supplies, Maint, Reimb.			205.00
Total 5255500 · Contract Services			538,522.00
5257130 · Contract Services (Consultants)			
5257131 · Independent Contractors			
09/03/2021	Henricks, Sarah	Ind. Contractor Services 8/16/21-8/31/21	2,542.00
09/14/2021	Barnett, David	Ind Contractor Services 8/16-8/31/21	3,200.00
09/30/2021	Barnett, David	Ind Contractor Services 9/1/21-9/15/21	3,200.00
09/30/2021	Henricks, Sarah	Ind. Contractor Services 9/1/21-9/15/21	2,526.50
Total 5257131 · Independent Contractors			11,468.50
Total 5257130 · Contract Services (Consultants)			11,468.50
5260100 · Publications and Legal Notices			
09/03/2021	Folger Graphics	LAFCO Meeting Mailers and Postage	2,698.55
09/03/2021	Town of Los Altos Hills	Reimb. Our Town Wildfire Prevention Pages	3,935.00
09/14/2021	Los Altos Town Crier	Disaster Prep Online & Printed Ads	860.00
Total 5260100 · Publications and Legal Notices			7,493.55
5281610 · IC - Cost Allocation Plan			
09/17/2021	County of Santa Clara	FY22 Qtr 1 Cost Allocation Billing	14,998.50
Total 5281610 · IC - Cost Allocation Plan			14,998.50
5282200 · Projects and Programs			
5282201 · IHFR Defensible Space Chipping			
09/30/2021	Santa Clara FireSafe Council, Inc.	IHFR Chipping	16,414.35
09/30/2021	Santa Clara FireSafe Council, Inc.	IHFR Chipping	23,923.84
Total 5282201 · IHFR Defensible Space Chipping			40,338.19

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Expenses - Transaction Detail By Account

September 2021

Date	Name	Memo	Amount
5282202 · IHFR Debris Monthly Dropoff			
09/03/2021	Town of Los Altos Hills	IHFR Debris Drop Off Reimb. Apr - Jun 2021	13,643.09
Total 5282202 · IHFR Debris Monthly Dropoff			13,643.09
5282204 · Emergency/CERT/ARK Supplies			
09/30/2021	Zoom Media	Teen CERT Banner Design	600.00
09/30/2021	Folger Graphics	LAHCFD/Teen CERT Banners	202.34
09/30/2021	Wells Fargo Elite Card Payment Center	CERT and ARK Supplies	3,658.36
Total 5282204 · Emergency/CERT/ARK Supplies			4,460.70
5282205 · Hydrant/Infrast. Repair Maint.			
09/03/2021	Freyer & Laureta Inc	Infrastructure Policy & Guidelines	1,550.00
09/03/2021	Freyer & Laureta Inc	Horseshoe Lane Hydrant Engineering	1,090.00
09/30/2021	C2R Engineering Inc.	Duval Way Hydrant Repair	300.00
Total 5282205 · Hydrant/Infrast. Repair Maint.			2,940.00
5282207 · IHFR Shaded Fuel Breaks			
09/03/2021	Folger Graphics	Moody/EI Monte Evac Route Mailers and Postage	397.04
09/03/2021	Zoom Media	Moody/EI Monte Evac Route Poster Design	450.00
09/30/2021	Santa Clara FireSafe Council, Inc.	Shaded Fuel Break Planning	3,135.86
09/30/2021	Santa Clara FireSafe Council, Inc.	Shaded Fuel Break Planning	1,644.25
09/30/2021	Zoom Media	Moody/EI Monte Evac Route Postcard/Door Hang Design	850.00
09/30/2021	Folger Graphics	Moody/EI Monte Evac Route Banners	120.04
09/30/2021	Folger Graphics	Moody/EI Monte Evac Route Postcards and Hangers	316.92
Total 5282207 · IHFR Shaded Fuel Breaks			6,914.11
5282208 · IHFR Home Ignition Zone (HIZ)			
09/30/2021	Santa Clara FireSafe Council, Inc.	HIZ Planning	2,498.69
09/30/2021	Santa Clara FireSafe Council, Inc.	HIZ Planning	2,542.46
Total 5282208 · IHFR Home Ignition Zone (HIZ)			5,041.15
5282211 · Firewise Communities			
09/30/2021	Santa Clara FireSafe Council, Inc.	Firewise	143.28
Total 5282211 · Firewise Communities			143.28
5282213 · Planning, Management, Oversight			
09/30/2021	Santa Clara FireSafe Council, Inc.	Projects and Programs Oversight	273.51
09/30/2021	Santa Clara FireSafe Council, Inc.	HFR Manager Meeting	133.42
09/30/2021	Santa Clara FireSafe Council, Inc.	Projects and Programs Oversight	1,097.95
09/30/2021	Santa Clara FireSafe Council, Inc.	HFR Manager Meeting	116.30
Total 5282213 · Planning, Management, Oversight			1,621.18
Total 5282200 · Projects and Programs			75,101.70
5340000 · Self Ins. (Wrk. Comp Los Altos)			
09/03/2021	City of Los Altos	Worker's Comp Apr.-June 2021	652.01
Total 5340000 · Self Ins. (Wrk. Comp Los Altos)			652.01
5350100 · Misc. / Operations Contingency			
09/30/2021	Wells Fargo Elite Card Payment Center	District Polos, signage, preparedness event supplies	668.33
Total 5350100 · Misc. / Operations Contingency			668.33
TOTAL			702,097.14

LOS ALTOS HILLS COUNTY FIRE DISTRICT
Expenses by Vendor Summary
September 2021

	<u>Sep 21</u>	<u>Jul - Sep 21</u>
AID Mailing & Fulfillment		3,671.64
Alexander Atkins Design	562.00	562.00
AT&T	276.66	553.00
Barnett, David	6,400.00	14,160.00
Bebee, Victoria		2,200.19
Bebee, Victoria - Employee	8,800.00	22,000.00
C2R Engineering Inc.	300.00	300.00
City of Los Altos	652.01	652.01
County Counsel - Co. of Santa Clara	4,465.40	4,465.40
County of Santa Clara	14,998.50	14,998.50
Crystal Springs Landscaping Co.	420.00	1,210.00
FAIRA Insurance		23,083.00
Folger Graphics	3,734.89	7,149.87
Freyer & Laureta Inc	2,640.00	2,640.00
Gluhan, Denise - Employee	8,228.00	15,576.00
Henricks, Sarah	5,068.50	13,562.50
IRS	2,739.45	6,635.64
Jackson Ricketts Drones		4,700.00
KornDev	408.20	408.20
Logan, J - Employee	17,383.34	43,458.35
Los Altos Town Crier	860.00	1,720.00
Lynx Technologies		300.00
Paychex	92.00	184.00
Santa Clara County Central Fire Protectio	538,522.00	1,723,104.00
Santa Clara FireSafe Council, Inc.	51,923.91	51,923.91
Town of Los Altos Hills	17,578.09	17,578.09
Vargas Company	3,300.00	6,600.00
Vargas, Corinne - Employee	4,681.00	9,176.00
Wells Fargo Elite Card Payment Center	4,963.19	9,985.23
Zoom Media	3,100.00	3,100.00
TOTAL	<u>702,097.14</u>	<u>2,005,657.53</u>