

**FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE LOS ALTOS HILLS COUNTY FIRE DISTRICT AND SANTA CLARA COUNTY FIRESAFE COUNCIL FOR PROGRAM SERVICES**

This First Amendment to the Professional Services Agreement between the Los Altos Hills County Fire District (“District”) and Santa Clara County FireSafe Council (SCCFC) for Program Services, entered into on October 15, 2019 (“Agreement”), is entered into this \_\_\_ day of October 2020.

**RECITALS**

**WHEREAS**, the District entered into the Agreement, which included Home Ignition Zone assessments and Hazardous Fuel Reduction services, on October 15, 2019;

**WHEREAS**, Exhibit A to the Agreement included the Scope of Services to be performed by SCCFC and compensation to be paid to SCCFC pursuant to the Agreement;

**WHEREAS**, the District has determined that it is in the District’s interests to amend the Agreement to add additional Home Ignition Zone assessments and Hazardous Fuel Reduction services to the Scope of Services to be performed by SCCFC, and to provide up to \$15,000 in additional compensation to SCCFC for those additional services.

**WHEREAS**, as a result of a clerical mistake, the subdivision notation 2.b., was omitted from the Scope of Services attached to the Agreement, and this Amendment will fix that clerical mistake.

The Agreement is hereby amended to add to the following to the Scope of Services (Exhibit A):

1. Exhibit A, Section 1, Communications, Outreach and Education (COE), is hereby amended to add:
  - 1.b. Payment not to exceed \$9,900 for SCCFC to supply up to an additional 22 Home Ignition Zone (HIZ) assessments, at a rate of \$450 for each HIZ assessment.
2. Exhibit A, Section 2, Hazardous Fuel Reduction, is hereby amended to add the letter b before the portion of Section 2 relating to the SCCFSC Project Manager; and to add a new subsection c, so that those subsections will read:

- b. A SCCFSC Project Manager will be available to work on inspection and planning for the hazardous tree removal and brush chipping projects as determined by the District for up to 5-8 hours per week. SCCSFC Employee and SCCFSC contractor costs will be billed to the District monthly at the rate of \$56.00 per hour and will be due according to the terms of the Santa Clara County Payroll Department schedule for the following projects.
  - i. Inspect assigned residences and access roads for hazardous tree removal, write up the scope of work in alignment with LAHCFD CWPP guidelines and fire science principles.
  - ii. Utilize 2 SNAP Programs (Special Needs Assistance Program) for qualified elderly or disabled residents.
  - iii. Additional project scoping for larger fuel management projects.
  - iv. Cost for SCCFSC Project Manager, employee and contract costs will be capped at \$20,000 per year.
- c. Payment not to exceed \$5,100 for SCCFC to provide additional Hazardous Fuel Reduction services for District Lot clean up, as requested by the District.

All other terms of the Agreement, which are not in conflict with the provision of this First Amendment, shall remain unchanged and in full effect. In case of a conflict in the terms of the Agreement or its attachments and this First Amendment, the provision of this First Amendment shall control.

LOS ALTOS COUNTY FIRE DISTRICT:

FIRESAFE COUNCIL:

By: \_\_\_\_\_  
 President, Board of Directors

By: \_\_\_\_\_

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

Approved as to Form and Legality

By: \_\_\_\_\_  
 Rob Coelho, Assistant County Counsel

ATTEST:

\_\_\_\_\_  
 District Clerk