

RESOLUTION NO. 19-32

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
LOS ALTOS HILLS COUNTY FIRE DISTRICT AUTHORIZING DISTRICT PRESIDENT
TO EXECUTE SERVICES AGREEMENT WITH _____ FOR TREE
REMOVAL SERVICES IN AREAS 4, 5, AND 6 OF THE DISTRICT.**

WHEREAS, on August 15, 2019, the Los Altos Hills County Fire District (“District”) released a Request for Proposal for Fuel Reduction Program Areas 4, 5, and 6 of the District (“RFP”);

WHEREAS, the RFP included a Sample Services Agreement as Exhibit D (“Sample Services Agreement”) for proposers to review and consider before submitting proposals;

WHEREAS, at the District meeting on July 30, 2019, the District formed an evaluation panel (“Panel”) consisting of two Commissioners and one member of a public agency to review RFP Proposals and recommend a proposer to the District; and

WHEREAS, the proposals on the RFP were due on September 5, 2019, and four (4) companies submitted proposals by the deadline; and

WHEREAS, the District received the following four (4) cost proposals:

Company Name	Cost Proposal Total
The Professional Tree Care Company	\$233,200.00
Arborwell	\$210,485.00
S.P. McClenahan	\$189,020.00
Bar Area Tree Specialists	\$147,975.10

WHEREAS, the Panel reviewed and ranked the four (4) submitted proposals and met on September 12, 2019 to discuss and prepare a recommendation for the District which is attached hereto as Exhibit 1 (“Panel Recommendation”); and

WHEREAS, the District Board has reviewed and considered the Panel Recommendation. and has determined that _____ is the most responsible proposer.

NOW, THEREFORE, the District Board does **RESOLVE** as follows:

1. _____ is the most responsible proposer; and
2. Award of the Services Agreement for Tree Removal Services in Areas 4, 5, and 6 of the District (“Agreement”) is conditioned upon _____ producing and the District’s General Manager approving a completed RFP Exhibit D-1 (Schedule of Values, pricing per tree) in compliance with the requirements set forth in the RFP, and

provided that the Agreement substantially conforms with the Sample Services Agreement attached as Exhibit D to the RFP; and

3. If the above conditions are met, public interest and convenience require the District to enter into a Services Agreement with _____ for Tree Removal Services in Areas 4, 5, & 6 of the District; and

4. Upon confirmation of the above conditions, the District hereby approves award of the Agreement to _____ and the District President is hereby authorized on behalf of the District to execute the Agreement.

PASSED AND ADOPTED this 17th day of September, 2019.

By: _____
Mark Warren, Board President

ATTEST:

District Clerk