

**RESOLUTION NO. 19-36**

**RESOLUTION OF THE LOS ALTOS HILLS  
COUNTY FIRE DISTRICT AUTHORIZING  
INDEPENDENT CONTRACTOR AGREEMENT FOR  
CONSULTING SERVICES FOR GENERAL ANALYST  
BETWEEN THE LOS ALTOS HILLS COUNTY FIRE DISTRICT  
AND JULIE SMILEY**

**WHEREAS**, Los Altos Hills County Fire District (District) retained a temporary part-time independent contractor to provide technical analyst services from January – June 2019 to assist the District Clerk and provide support for the District website among other duties; and

**WHEREAS**, the Technical Analyst position has remained vacant while other personnel actions were determined and implemented; and

**WHEREAS**, it is now timely and necessary to retain an independent contractor as a part-time General Analyst to provide much needed support for the many efforts, programs, projects and goals of the District as did the prior Technical Analyst position; and

**WHEREAS**, Ms. Julie Smiley is recommended for retention by the District as a part-time independent contractor consultant to serve as General Analyst; and

**WHEREAS** Ms. Smiley brings a wide variety of skills and experience to the District. Most importantly is her background in working with local governments, businesses, neighborhoods and community, and her program development, organizational skills and public relations abilities; and

**WHEREAS**, the Commission’s Personnel subcommittee reviewed the plan to retain a part-time independent contractor General Analyst which was originally allocated as a salaried position in the FY2019/20 budget but is now recommended as a contract position; and

**WHEREAS**, the Personnel subcommittee also reviewed Ms. Smiley’s resume and qualifications and supports the recommendation for retention of Ms. Smiley as a part-time independent contractor General Analyst; and

**WHEREAS**, Ms. Julie Smiley has agreed to act as a consultant on a temporary part-time basis for the District, and

**WHEREAS**, District seeks to retain Ms. Julie Smiley to provide General Analyst services as set forth in the Agreement between the District and Julie Smiley to provide Temporary Services to the District for General Analyst Services (“Agreement”) commencing Sept 18, 2019 through June 30, 2020 and is attached hereto as Exhibit A; and

**WHEREAS**, the District has read and considered that Agreement which is attached hereto as Exhibit A.

NOW, THEREFORE, the District Board of Commissioners does RESOLVE as follows:

1. Public interest and convenience require the District enter into the Agreement described above and attached hereto as Exhibit A
2. The District Board of Commissioners hereby approves the Agreement and the District Board President is hereby authorized on behalf of the District to execute the Agreement

PASSED AND ADOPTED this 17th day of September 2019.

BY:

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Mark Warren, Board President

ATTEST:

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Interim District Clerk, Cori Vargas